

Auburn Vocational School District BOARD OF EDUCATION

Minutes of June 7, 2022

The June 7, 2022 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

The following members were present:

Mrs. Brush	Mr. Kent	Mrs. Rayburn
Mr. Cahill	Miss Maruschak	Mr. Walter
Dr. Culotta	Mr. Miller	Mrs. Wheeler

Absent: Mr. Fazekas and Mr. Stefanko

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

80-22 Approve Agenda

A motion was made by Mr. Kent seconded by Mrs. Rayburn to approve the June 7, 2022 agenda.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

81-22 Approve Minutes of the Regular Meeting on May 3, 2022

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the minutes of the May 3, 2022 regular Board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

Administrative Report – Mr. Slavkovsky gave an update on the student harassment report.

Public Participation – None

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2022 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #8)

No Action Required.

82-22 Approve for Unanticipated Transfers and Adjustment of Appropriations

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2022, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2022.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

83-22 Approve Temporary Appropriations FY 22-23

A motion was made by Dr. Culotta and seconded by Mrs. Rayburn to approve temporary appropriations for FY23 at 85% of the FY22 expenditures. The Permanent Appropriations will be presented to the board for approval at the September 2022 regular board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

84-22 Approve Financial Services

A motion was made by Mr. Kent and seconded by Mr. Miller to approve the engagement of Plattenburg Certified Public Accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2022. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,650. (Attachment Item #11)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

85-22 Approve Donations

A motion was made by Dr. Culotta and seconded by Mrs. Brush to approve the following donations:

Monetary donation of \$60.00 from Ms. Debbie McKinney. This donation is designated for the Plant, Turf and Landscape Management program.

Monetary Donation of \$5,000.00 from Great Lakes Cheese Company

Two new American standard air conditioner and furnaces and various HVAC unit parts from Comfort MD of Warrensville Hts., Ohio.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

86-22 Human Resources

A motion was made by Mrs. Wheeler and seconded by Mrs. Rayburn to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

87-22 Approve 3-Year Contract for the Director of Public Safety

A motion was made by Mrs. Brush and seconded by Mrs. Rayburn to approve Mr. Sean Davis for a 3-year, 260-day administrator's contract effective August 1, 2022. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

88-22 Approve 2-Year Contract for the Director of Curriculum & Instruction

A motion was made by Dr. Culotta and seconded by Mrs. Brush to approve Mr. David Leone for a 2-year, 260-day administrator's contract effective August 1, 2022. Mr. Leone's salary for the 2022-2023 school year will be in the amount of \$98,500.00

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

89-22 Approve New Director of Curriculum & Instruction Transition Wages

A motion was made by Mrs. Wheeler and seconded by Mrs. Brush to approve Mr. David Leone for 8 transition days at his current daily rate of \$378.85 from June 1, 2022 to July 29, 2022 for the a total amount of \$3,030.77. This will provide an opportunity for transition.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

90-22 Approve Part Time Salary Schedule

A motion was made by Mrs. Brush and seconded by Mrs. Rayburn to approve the part time salary schedule for the 2022-2023 school year. (Attachment Item #17)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

91-22 Approve 2021-2022 Revised School District Calendar

A motion was made by Mr. Kent and seconded by Miss Maruschak to approve the 2021-2022 revised school district calendar. (Attachment Item #18)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

92-22 Approve Textbook for Patient Care Technician Program

A motion was made by Mrs. Wheeler and seconded by Mrs. Rayburn to approve the following textbook for the patient care technician program.

Wilma Lynne Clarke, EdD, RN. *Hartman's Complete Guide for the EKG*.
Albuquerque: Hartman Publishing, Inc., 2019.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak,
Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

93-22 Approve Textbook for Marketing & Business Applications Program

A motion was made by Dr. Culotta and seconded by Mrs. Brush to approve the following textbook for the Marketing & Business Applications program.

Steven M. Freund, Joy L. Starks. *Microsoft Office 365 & Excel 2019 Comprehensive*.
Cengage, 2020.

Steven M. Freund, Joy L. Starks. *Microsoft Office 365 & Word 2019 Comprehensive*.
Cengage, 2020.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak,
Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

94-22 Approve Textbook for Technology Engineering & Design Program

A motion was made by Mr. Cahill and seconded by Mrs. Rayburn to approve the following textbook for the Technology Engineering & Design program.

Nager, Mike. *The Smart Student's Guide to Smart Manufacturing and Industry 4.0*. New
Jersey: Industrial Insights LLC, 2020.

Reyes, Alejandro. *Beginner's Guide SOLIDWORKS 2022 - Level I*. Mission: SDC
Publications, 2019.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak,
Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

95-22 Approve Textbook/Workbook for Interactive Multimedia Technology & Architecture Project Management Programs

A motion was made by Mrs. Brush and seconded by Mrs. Rayburn to approve the following textbook/workbook for the Interactive Multimedia Technology and Architecture Project Management Programs.

Mirot, Alex. *Unmanned Aircraft Systems and Safety*. Orlando: Unmanned Safety Institute, 2017.

sUAS Safety Certification Workbook: Level One. Orlando: Unmanned Safety Institute, 2021.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

96-22 Approve Class A Live Fire Training Simulator

A motion was made by Mr. Miller and seconded by Mr. Kent to approve the Class A Live Fire Training Simulator in the amount of \$283,500.00. (Attachment Item #23)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

97-22 Approve LPG Live Fire Vehicle Simulator

A motion was made by Miss Maruschak and seconded by Mrs. Brush to approve the LPG Live Fire Vehicle Simulator in the amount of \$95,000.00. (Attachment Item #24)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

98-22 Approve Landscape Maintenance Quote

A motion was made by Mr. Miller and seconded by Mrs. Rayburn to approve the following landscape maintenance quote from Exscape Design of Novelty, Ohio at the amount of \$18,560.92 for the 2022-2023 school year. We have received three quotes; the other quotes are from S.A.M. Landscaping of Chardon, Ohio; Mapledale of Chardon, Ohio.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler
Nays: None
 Mr. Walter declared the motion passed

99-22 Approve 2022-2023 SY Breakfast & Lunch Meal Prices

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to approve the following 2022-2023 school year breakfast and lunch meal prices:

Breakfast	\$2.45 (price not changed)	Reduced Price Breakfast	\$.30
Lunch	\$3.75 (\$.25) increase	Reduced Price Lunch	\$.40

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler
Nays: None
 Mr. Walter declared the motion passed

100-22 Approve Consent Agenda

A motion was made by Mr. Miller and seconded by Miss Maruschak to approve Item #28 as a consent motion.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler
Nays: None
 Mr. Walter declared the motion passed

101-22 Contract/Affiliation Agreement

A motion was made by Mrs. Wheeler and seconded by Dr. Cultota to approve the following contract and/or affiliation agreement:

a. Technology Service Agreement with EduTech Group, LLC

Approve the technology service agreement between EduTech Group, LLC and Auburn Vocational School District Board of Education, effective June 7, 2022. (Attachment Item #28A)

b. Public Safety Affiliation Agreements for 2022-2023 (Attachment Item #28B)

c. ACEMAPP Member Agreement with Michigan Health Council

Approve the member agreement between Michigan Health Council and Auburn Vocational School District Board of Education. (Attachment Item #28C)

d. Document Mangement Agreement with COMDOC

Approve the document mangement agreement between COMDOC and Auburn Vocational School District. (Attachment Item #28D)

e. Training Agreement with Ohio Ambulance Solutions

Approve the training agreement between Ohio Ambulance Solutions, LLC and Auburn Vocational School District Board of Education. (Attachment Item #28E)

f. Ohio Talent Development Network MOU

Approve the MOU between Ohio Talent Development Network and Auburn Career Center to serve as the ACT Workkeys and National Career Readiness certificate master site. (Attachment #28F)

g. ACEware Systems, Inc. Support and Maintenance Agreement

Approve the agreement with ACEware systems, Inc. They provide support and maintenance to the software, as well as technical support. Effective July 1, 2022 to June 30, 2023 at the total amount of \$6,012.80. (Attachment #28G)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

102-22


Adjourn


A motion was made by Mrs. Brush and seconded by Mrs. Rayburn to adjourn the meeting at 6:41 p.m.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed



Treasurer

Board President

**Auburn
Career Center**



Attachment Item #5

Administrative Reports:

Student Harassment

Report

Harassment/Bullying Summary

Type of Harassment	1/2022-5/2022	8/2021-12/2021	1/2021-5/2021	8/2020-12/2020	1/2020-5/2020	8/2019-12/2019	1/2019-5/2019	8/2018-12/2018	1/2018-5/2018	8/2017-12/2017	1/2017-5/2017	8/2016-12/2016
Bullying- Verbal	3	1	0	0	0	0	0	0	0	0	0	0
Bullying - Physical	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Cyberbullying	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Written	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Physical & Verbal	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Verbal & Electronic	0	0	0	0	0	0	0	0	0	0	2	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	5	1	1	4	9	8	12	0	4	3	0	2
TOTAL	8	2	1	4	9	8	12	0	4	3	2	2

**Auburn
Career Center**



Attachment Item #8

Render Financial Reports

**Auburn Career Center
Bank Reconciliation
April 30, 2022**

Dollar Bank - Main Depository	\$ 10,018,620.73
Huntington	\$ 182,490.04
O/S checks - a/p	\$ (75,437.98)
O/S checks - p/r	\$ (3,516.03)
Payroll Items in Transit (Akron Withholding)	\$ (745.24)
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	<u>10,121,948.52</u>
Health Care Deductible Pool - Dollar	\$ 8,224.93
Flexible Spending Account - Dollar	\$ -
Star Ohio	\$ 107,678.17
Net Available Cash	\$ 10,237,851.62
Investments:	
Wells Fargo Financial	\$ 2,514,413.26
Total Investments	\$ 2,514,413.26
Balance per bank	\$ 12,752,264.88
Balance per books	\$ 12,754,736.77
+/- FSA Monthly Deduction Adjustment	\$ (2,471.89)
	\$ 0.00

Investments Report

Institution	Amount
Wells Fargo	\$ 2,514,413.26

AUBURN VOCATIONAL SCHOOL DISTR Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
Code 001 GENERAL							
Code 002 BOND RETIREMENT	\$ 9,397,492.05	\$ 95,884.88	\$ 9,493,376.93	\$ 6,816,216.01	\$ 578,943.97	\$ 806,051.45	\$ 1,871,109.47
Code 004 BUILDING	\$ 758,196.05	\$ 0.00	\$ 758,196.05	\$ 65,684.08	\$ 0.00	\$ 0.00	\$ 692,511.97
Code 006 FOOD SERVICE	\$ 238,294.47	\$ 1,148,291.48	\$ 1,386,585.95	\$ 925,701.46	\$ 0.00	\$ 387,858.26	\$ 73,026.23
Code 009 UNIFORM SCHOOL SUPPLIES	\$ 165,700.00	\$ 0.00	\$ 165,700.00	\$ 115,824.15	\$ 13,733.42	\$ 15,038.88	\$ 34,836.97
Code 011 ROTARY-SPECIAL SERVICES	\$ 27,525.32	\$ 0.00	\$ 27,525.32	\$ 7,497.61	\$ 0.00	\$ 113.28	\$ 19,914.43
Code 012 ADULT EDUCATION	\$ 17,641.82	\$ 0.00	\$ 17,641.82	\$ 2,331.75	\$ 69.80	\$ 0.00	\$ 15,310.07
Code 014 ROTARY-INTERNAL SERVICES	\$ 1,702,858.40	\$ 43,405.16	\$ 1,746,263.56	\$ 1,643,056.66	\$ 191,553.40	\$ 225,684.32	\$ (122,477.42)
Code 018 PUBLIC SCHOOL SUPPORT	\$ 673.82	\$ 494.39	\$ 1,168.21	\$ 490.68	\$ 0.00	\$ 0.00	\$ 677.53
Code 019 OTHER GRANT	\$ 93,127.78	\$ 1,040.00	\$ 94,167.78	\$ 60,804.40	\$ 14,811.04	\$ 60,612.36	\$ (27,248.98)
Code 022 DISTRICT CUSTODIAL	\$ 59,059.62	\$ 13,700.00	\$ 72,759.62	\$ 6,270.43	\$ 2,582.99	\$ 13,663.52	\$ 52,825.67
Code 024 EMPLOYEE BENEFITS SELF INS.	\$ 14,713.09	\$ 2,600.00	\$ 17,313.09	\$ 1,500.00	\$ 0.00	\$ 1,100.00	\$ 14,713.09
Code 070 CAPITAL PROJECTS	\$ 17,396.54	\$ 0.00	\$ 17,396.54	\$ 31,363.11	\$ 3,866.04	\$ 8,223.63	\$ (22,190.20)
Code 200 STUDENT MANAGED ACTIVITY	\$ 5,526.12	\$ 11,263.89	\$ 16,790.01	\$ 34,187.64	\$ 0.00	\$ 0.00	\$ (17,397.63)
Code 467 Student Wellness and Success Fund	\$ 102,751.63	\$ 60.00	\$ 102,811.63	\$ 45,183.90	\$ 12,319.86	\$ 19,781.75	\$ 37,845.98
Code 501 ADULT BASIC EDUCATION	\$ 0.00	\$ 10,880.00	\$ 10,880.00	\$ 612.50	\$ 0.00	\$ 10,267.50	\$ 0.00
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	\$ 387,496.19	\$ 15,823.05	\$ 403,319.24	\$ 221,888.26	\$ 19,355.22	\$ 7,274.18	\$ 174,156.80
Code 524 VOC ED: CARL D. PERKINS - 1984	\$ 59,672.05	\$ 0.00	\$ 59,672.05	\$ 1,470.04	\$ 0.00	\$ 31,100.00	\$ 27,102.01
	\$ 512,132.91	\$ 123,136.39	\$ 635,269.30	\$ 529,256.47	\$ 21,000.98	\$ 73,047.56	\$ 32,965.27

**AUBURN VOCATIONAL SCHOOL DISTR
Monthly Appropriation Summary Report**

Code 599 MISCELLANEOUS FED. GRANT FUND	PYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
	\$ 503,733.70	\$ 97,285.09	\$ 601,018.79	\$ 554,282.74	\$ 71,860.22	\$ 22,930.02	\$ 23,806.03
Grand Total	\$ 14,063,991.56	\$ 1,563,864.33	\$ 15,627,855.89	\$ 11,063,621.89	\$ 930,096.94	\$ 1,682,746.71	\$ 2,881,487.29

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 001 GENERAL									
001-0000	GENERAL FUND	\$ 7,886,479.67	\$ 511,229.08	\$ 10,602,454.11	\$ 578,943.97	\$ 6,816,216.01	\$ 11,672,717.77	\$ 806,051.45	\$ 10,866,666.32
		\$ 7,886,479.67	\$ 511,229.08	\$ 10,602,454.11	\$ 578,943.97	\$ 6,816,216.01	\$ 11,672,717.77	\$ 806,051.45	\$ 10,866,666.32
Code 002 BOND RETIREMENT									
002-9211	Bond Retirement Fund \$2.8 million Bond	0.00	0.00	0.00	0.00	19,764.75	(19,764.75)	0.00	(19,764.75)
002-9212	Bond Retirement Fund \$2.3 million Bond	0.00	0.00	0.00	0.00	11,817.00	(11,817.00)	0.00	(11,817.00)
002-9213	Bond Retirement Fund \$ 6 million Bond	0.00	0.00	0.00	0.00	3,472.00	(3,472.00)	0.00	(3,472.00)
002-9218	Bond Retirement Fund \$1.745 million Bond	0.00	0.00	0.00	0.00	22,395.93	(22,395.93)	0.00	(22,395.93)
002-9221	Bond Retirement Fund \$1.3 million Bond	0.00	0.00	0.00	0.00	8,234.40	(8,234.40)	0.00	(8,234.40)
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 65,684.08	\$(65,684.08)	\$ 0.00	\$(65,684.08)
Code 004 BUILDING									
004-0000	CONSTRUCTION FUND	87,294.38	10,000.00	100,000.09	0.00	100,312.00	86,982.47	13,956.24	73,026.23
004-9021	\$1.3 MILLION BOND APPR 12/1/20	1,199,291.48	0.00	0.00	0.00	825,389.46	373,902.02	373,902.02	0.00
		\$ 1,286,585.86	\$ 10,000.00	\$ 100,000.09	\$ 0.00	\$ 925,701.46	\$ 460,884.49	\$ 387,858.26	\$ 73,026.23
Code 006 FOOD SERVICE									
006-0000	LUNCHROOM	0.00	17,064.81	178,009.37	13,733.42	115,824.15	62,185.22	15,038.88	47,146.34
		\$ 0.00	\$ 17,064.81	\$ 178,009.37	\$ 13,733.42	\$ 115,824.15	\$ 62,185.22	\$ 15,038.88	\$ 47,146.34
Code 009 UNIFORM SCHOOL SUPPLIES									
009-0000	UNIFORM SUPPLY	20,437.82	1,050.00	7,087.50	0.00	7,497.61	20,027.71	113.28	19,914.43
		\$ 20,437.82	\$ 1,050.00	\$ 7,087.50	\$ 0.00	\$ 7,497.61	\$ 20,027.71	\$ 113.28	\$ 19,914.43
Code 011 ROTARY-SPECIAL SERVICES									
011-0000	CUSTOMER SERVICE	4,223.11	2,450.11	13,418.71	69.80	2,331.75	15,310.07	0.00	15,310.07
		\$ 4,223.11	\$ 2,450.11	\$ 13,418.71	\$ 69.80	\$ 2,331.75	\$ 15,310.07	\$ 0.00	\$ 15,310.07
Code 012 ADULT EDUCATION									
012-0000	ADULT EDUCATION	379,339.52	213,064.54	1,658,166.52	191,553.40	1,615,343.66	422,162.38	222,774.32	199,388.06
012-9225	ADULT EDUCATION - SHORT TERM CERT.	0.00	0.00	30,750.00	0.00	27,713.00	3,037.00	2,910.00	127.00
		\$ 379,339.52	\$ 213,064.54	\$ 1,688,916.52	\$ 191,553.40	\$ 1,643,056.66	\$ 425,199.38	\$ 225,684.32	\$ 199,515.06
Code 014 ROTARY-INTERNAL SERVICES									
014-0000	Rotary - Sales Tax	1,168.21	0.00	0.00	0.00	490.68	677.53	0.00	677.53
		\$ 1,168.21	\$ 0.00	\$ 0.00	\$ 0.00	\$ 490.68	\$ 677.53	\$ 0.00	\$ 677.53
Code 018 PUBLIC SCHOOL SUPPORT									
018-0000	PRINCIPAL FUND	37,567.78	0.00	56,600.00	14,811.04	60,804.40	33,363.38	60,612.36	(27,248.98)
		\$ 37,567.78	\$ 0.00	\$ 56,600.00	\$ 14,811.04	\$ 60,804.40	\$ 33,363.38	\$ 60,612.36	\$ (27,248.98)

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 019 OTHER GRANT									
019-0000	SCHOLARSHIP	\$ 41,000.00	\$ 16,000.00	\$ 16,000.00	\$ 2,500.00	\$ 2,500.00	\$ 54,500.00	\$ 11,200.00	\$ 43,300.00
019-914R	ROBOT DONATIONS	6,759.62	0.00	0.00	82.99	3,770.43	2,989.19	2,463.52	525.67
019-9919	LUBRIZOL FOUNDATION GRANT	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00	25,000.00
Code 022 DISTRICT CUSTODIAL		\$ 72,759.62	\$ 16,000.00	\$ 16,000.00	\$ 2,582.99	\$ 6,270.43	\$ 82,489.19	\$ 13,663.52	\$ 68,825.67
022-9020	DISTRICT AGENCY FY20	619.22	0.00	0.00	0.00	0.00	619.22	0.00	619.22
022-9021	DISTRICT CUSTODIAL	0.00	0.00	5,012.91	0.00	0.00	5,012.91	0.00	5,012.91
022-9998	ABLE CONSORTIUM	4,491.34	0.00	0.00	0.00	0.00	4,491.34	0.00	4,491.34
022-999S	SCHOLARSHIP FUNDS	7,266.67	0.00	0.00	0.00	1,500.00	5,766.67	1,100.00	4,666.67
Code 024 EMPLOYEE BENEFITS SELF INS.		\$ 12,377.23	\$ 0.00	\$ 5,012.91	\$ 0.00	\$ 1,500.00	\$ 15,890.14	\$ 1,100.00	\$ 14,790.14
024-0000	EMPLOYEE BENEFITS SELF INSURANCE	8,747.29	0.00	22,190.20	3,866.04	22,713.86	8,223.63	8,223.63	0.00
024-9001	EMPLOYEE DEDUCTION - FLEXIBLE SPENDING	8,649.25	0.00	0.00	0.00	8,649.25	0.00	0.00	0.00
Code 070 CAPITAL PROJECTS		\$ 17,396.54	\$ 0.00	\$ 22,190.20	\$ 3,866.04	\$ 31,363.11	\$ 8,223.63	\$ 8,223.63	\$ 0.00
070-9017	BUILDING SITE IMPROVEMENT - CAPITAL OUTLAY	16,790.01	0.00	72,555.62	0.00	34,187.64	55,157.99	0.00	55,157.99
Code 200 STUDENT MANAGED ACTIVITY		\$ 16,790.01	\$ 0.00	\$ 72,555.62	\$ 0.00	\$ 34,187.64	\$ 55,157.99	\$ 0.00	\$ 55,157.99
200-901A	ALLIED HEALTH TECHNOLOGIES	644.92	0.00	0.00	0.00	0.00	644.92	0.00	644.92
200-902A	Adv Manufacturing II	70.00	0.00	0.00	0.00	0.00	70.00	0.00	70.00
200-903A	COMPUTER NETWORKING & TECHNOLOGY	722.00	0.00	0.00	0.00	99.95	622.05	0.00	622.05
200-907A	INT MULTIMEDIA II	0.00	0.00	1,375.00	0.00	0.00	1,375.00	0.00	1,375.00
200-911A	PRACTICAL NURSING ADULT	829.83	0.00	0.00	0.00	0.00	829.83	400.00	429.83
200-912A	AUTO TECHNOLOGY I & II	2,197.73	25.00	175.00	0.00	0.00	2,372.73	0.00	2,372.73
200-915A	LANDSCAPE HORT	38,497.56	20,906.21	32,615.21	7,823.29	35,867.52	35,245.25	10,958.92	24,286.33
200-917A	INFORMATION SUPPORT & SERVICES JR & SR	2,154.12	0.00	0.00	0.00	1,400.00	754.12	500.00	254.12
200-924A	WELDING II	439.04	0.00	0.00	0.00	0.00	439.04	0.00	439.04
200-925A	MAINT & ENVIR SERVICES	6,972.78	0.00	0.00	0.00	0.00	6,972.78	0.00	6,972.78
200-927A	EMERGENCY MEDICAL SERVICES	563.75	0.00	0.00	0.00	0.00	563.75	0.00	563.75
200-930A	MBA / DECA	1,190.63	0.00	0.00	598.90	1,442.40	(251.77)	4,342.29	(4,594.06)

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
200-940A	CULINARY ARTS I & II	\$ 193.74	\$ 426.95	\$ 2,074.60	\$ 0.00	\$ 677.63	\$ 1,590.71	\$ 1,224.50	\$ 366.21
200-945A	TEACHING PROF PATHWAYS I & II	0.00	663.75	2,222.75	972.50	1,862.50	360.25	1,294.00	(933.75)
200-950A	S.A.D.D.	801.97	0.00	0.00	0.00	0.00	801.97	0.00	801.97
200-982A	INTERNET PROG & DEV JR & SR	1,235.43	0.00	0.00	0.00	0.00	1,235.43	0.00	1,235.43
200-985A	AUTOMOTIVE COLLISION REPAIR #2	640.30	25.00	50.00	0.00	511.10	179.20	67.21	111.99
200-990A	SKILLS USA	15.00	0.00	1,646.42	0.00	387.63	1,273.79	250.00	1,023.79
200-992A	COSMETOLOGY #1 / HOLLAND JR & SR	901.49	64.50	1,509.09	155.17	165.17	2,245.41	744.83	1,500.58
200-992B	COSMETOLOGY #2 / MALVICINO JR & SR	1,023.86	0.00	(1,023.86)	0.00	0.00	0.00	0.00	0.00
200-995A	PATIENT CARE TECHNICIAN JR & SR	264.70	0.00	0.00	0.00	0.00	264.70	0.00	264.70
200-996A	ELECTRICAL ENGINEERING	11.57	0.00	0.00	0.00	0.00	11.57	0.00	11.57
200-998A	DISTRICTWIDE STUDENT TRAVEL	2,317.00	0.00	480.00	2,770.00	2,770.00	27.00	0.00	27.00
Code 451 DATA COMMUNICATION FUND		\$ 61,687.42	\$ 22,111.41	\$ 41,124.21	\$ 12,319.86	\$ 45,183.90	\$ 57,627.73	\$ 19,781.75	\$ 37,845.98
451-9022	DATA COMMUNICATION FUND	0.00	(1,800.00)	0.00	0.00	0.00	0.00	0.00	0.00
Code 467 Student Wellness and Success Fund		\$ 0.00	\$ (1,800.00)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
467-9020	STUDENT WELLNESS AND SUCCESS	10,880.00	0.00	0.00	0.00	612.50	10,267.50	10,267.50	0.00
Code 501 ADULT BASIC EDUCATION		\$ 10,880.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 612.50	\$ 10,267.50	\$ 10,267.50	\$ 0.00
501-921A	ABLE GRANT FY-2021	15,823.05	0.00	30,783.46	0.00	46,606.51	0.00	0.00	0.00
501-922A	ASPIRE - FY 22	0.00	26,960.04	163,332.95	19,355.22	175,281.75	(11,948.80)	7,274.18	(19,222.98)
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND		\$ 15,823.05	\$ 26,960.04	\$ 194,116.41	\$ 19,355.22	\$ 221,888.26	\$ (11,948.80)	\$ 7,274.18	\$ (19,222.98)
508-9021	GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	0.00	0.00	1,470.04	0.00	1,470.04	0.00	31,100.00	(31,100.00)
Code 524 VOC ED: CARL D. PERKINS - 1984		\$ 0.00	\$ 0.00	\$ 1,470.04	\$ 0.00	\$ 1,470.04	\$ 0.00	\$ 31,100.00	\$ (31,100.00)
524-921Q	VEPD SECONDARY FY21	107,767.24	0.00	119,638.03	0.00	227,405.27	0.00	0.00	0.00
524-921R	ADULT VEPD - FY21	15,369.15	0.00	15,347.43	0.00	30,716.58	0.00	0.00	0.00
524-922Q	VOC ED: CARL D. PERKINS - 1984	0.00	42,414.43	226,407.86	18,208.30	241,446.95	(15,039.09)	72,522.56	(87,561.65)
524-922R	VOC ED: CARL D. PERKINS - 1984	0.00	3,827.39	28,934.90	2,792.68	29,687.67	(752.77)	525.00	(1,277.77)

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 599 MISCELLANEOUS FED. GRANT FUND									
		\$ 123,136.39	\$ 46,241.82	\$ 390,328.22	\$ 21,000.98	\$ 529,256.47	\$ (15,791.86)	\$ 73,047.56	\$ (88,839.42)
599-920C	CARES ACT	\$ 88,285.09	\$ 43,373.53	\$ 368,822.12	\$ 71,860.22	\$ 528,967.43	\$ (71,860.22)	\$ 22,930.02	\$ (94,790.24)
599-921C	CARES ACT - FY21	9,000.00	0.00	16,315.31	0.00	25,315.31	0.00	0.00	0.00
		\$ 97,285.09	\$ 43,373.53	\$ 385,137.43	\$ 71,860.22	\$ 554,282.74	\$ (71,860.22)	\$ 22,930.02	\$ (94,790.24)
Grand Total		\$ 10,043,937.32	\$ 907,745.34	13,774,421.34	\$ 930,096.94	\$ 11,063,621.89	\$ 12,754,736.77	\$ 1,682,746.71	\$ 11,071,990.06

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
Type: ACCOUNTS_PAYABLE										
Default Payment Type: Check										
29871	56425	ACCOUNTS_PA	Check	4/4/2022	ACT	10857	RECONCILED	4/11/2022		\$ 748.25
29873	56426	ACCOUNTS_PA	Check	4/4/2022	AGM ENERGY SERVICES LLC	41355	RECONCILED	4/15/2022		22,500.00
29857	56427	ACCOUNTS_PA	Check	4/4/2022	AMERICAN EXPRESS	40915	RECONCILED	4/6/2022		599.00
29864	56428	ACCOUNTS_PA	Check	4/4/2022	BENCO DENTAL CO	41892	RECONCILED	4/7/2022		648.73
29874	56429	ACCOUNTS_PA	Check	4/4/2022	NEW DAIRY OPCO,	42186	RECONCILED	4/7/2022		574.75
29883	56430	ACCOUNTS_PA	Check	4/4/2022	CHARDON OIL CO,	8287	RECONCILED	4/6/2022		426.11
29860	56431	ACCOUNTS_PA	Check	4/4/2022	DOMINION ENERGY OHIO	4003	RECONCILED	4/7/2022		3,409.90
29897	56432	ACCOUNTS_PA	Check	4/4/2022	WILLOWBEND NURSERIES	7944	RECONCILED	4/8/2022		720.00
29903	56433	ACCOUNTS_PA	Check	4/4/2022	UH OCCUPATONAL HEALTH	42424	RECONCILED	4/6/2022		296.00
29900	56434	ACCOUNTS_PA	Check	4/4/2022	MANUFACTURING SKILL STANDARDS	40085	RECONCILED	4/14/2022		45.00
29898	56435	ACCOUNTS_PA	Check	4/4/2022	ABM	42305	RECONCILED	4/6/2022		17,142.84
29862	56436	ACCOUNTS_PA	Check	4/4/2022	NICHOLS PAPER & SUPPLY, CO	41932	RECONCILED	4/7/2022		613.39
29890	56437	ACCOUNTS_PA	Check	4/4/2022	ZENIEL MARTINEZ GRAINGER	42431	RECONCILED	4/7/2022		540.00
29881	56438	ACCOUNTS_PA	Check	4/4/2022	HERSHEY CREAMERY	466	RECONCILED	4/6/2022		123.29
29887	56439	ACCOUNTS_PA	Check	4/4/2022	CHARTER COMMUNICATI	41725	RECONCILED	4/13/2022		194.40
29892	56440	ACCOUNTS_PA	Check	4/4/2022	SCREENVISION DIRECT	13042	RECONCILED	4/11/2022		84.92
29882	56441	ACCOUNTS_PA	Check	4/4/2022	BURMAX COMPANY, INC.	40250	RECONCILED	4/11/2022		192.31
29865	56442	ACCOUNTS_PA	Check	4/4/2022	LORAIN CTY COMMUNITY COLLEGE	482	RECONCILED	4/7/2022		155.17
29896	56443	ACCOUNTS_PA	Check	4/4/2022	VERTIV	13647	RECONCILED	4/12/2022		199.50
29899	56444	ACCOUNTS_PA	Check	4/4/2022		13596	RECONCILED	4/7/2022		2,116.00

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
29872	56445	ACCOUNTS_PA	YABLE	4/4/2022	OPERATING COMPANY QUADIENT FINANCE USA INC	42223	RECONCILED	4/12/2022		\$ 206.99
29866	56446	ACCOUNTS_PA	YABLE	4/4/2022	SOS FIRE EQUIPMENT LLC	42427	RECONCILED	4/11/2022		4,000.00
29861	56447	ACCOUNTS_PA	YABLE	4/4/2022	LINCOLN ELECTRIC CO.	984	RECONCILED	4/6/2022		702.86
29905	56448	ACCOUNTS_PA	YABLE	4/4/2022	RAULIAND SOUNDCOM SYSTEM	1063	RECONCILED	4/7/2022		1,048.00
29902	56449	ACCOUNTS_PA	YABLE	4/4/2022	PACTRAP LLC	41658	RECONCILED	4/7/2022		780.00
29869	56450	ACCOUNTS_PA	YABLE	4/4/2022	DIGITAL PRINT SOLUTIONS	1916	RECONCILED	4/6/2022		3,741.63
29885	56451	ACCOUNTS_PA	YABLE	4/4/2022	GAZETTE NEWSPAPERS PACIFIC	11455	RECONCILED	4/6/2022		25.00
29895	56452	ACCOUNTS_PA	YABLE	4/4/2022	ONESOURCE INC	41552	RECONCILED	4/11/2022		2,507.00
29901	56453	ACCOUNTS_PA	YABLE	4/4/2022	DEBRA BROWN	41889	RECONCILED	4/8/2022		540.00
29875	56454	ACCOUNTS_PA	YABLE	4/4/2022	GORDON FOOD SERVICE	8479	RECONCILED	4/7/2022		1,268.14
29859	56455	ACCOUNTS_PA	YABLE	4/4/2022	ILLUMINATING COMPANY	925	RECONCILED	4/6/2022		38,427.34
29889	56456	ACCOUNTS_PA	YABLE	4/4/2022	FA SOLUTIONS LLC	41342	RECONCILED	4/5/2022		2,007.70
29868	56457	ACCOUNTS_PA	YABLE	4/4/2022	ADVANCED GAS & WELDING	13407	RECONCILED	4/5/2022		430.00
29884	56458	ACCOUNTS_PA	YABLE	4/4/2022	BFG SUPPLY CO, LLC	1284	RECONCILED	4/5/2022		481.28
29877	56459	ACCOUNTS_PA	YABLE	4/4/2022	LBL PRINTING	13500	RECONCILED	4/5/2022		8,903.58
29863	56460	ACCOUNTS_PA	YABLE	4/4/2022	ALRO STEEL CORPORATION	41193	RECONCILED	4/5/2022		5,454.33
29867	56461	ACCOUNTS_PA	YABLE	4/4/2022	B&H PHOTO-VIDEO	8659	RECONCILED	4/5/2022		2,164.26
29878	56462	ACCOUNTS_PA	YABLE	4/4/2022	MSC INDUSTRIAL SUPPLY CO, INC.	7489	RECONCILED	4/5/2022		3,741.85
29870	56463	ACCOUNTS_PA	YABLE	4/4/2022	R.E. MICHEL COMPANY INC	12295	RECONCILED	4/5/2022		449.27

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
29858	56464	ACCOUNTS_PA	Check	4/4/2022	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	4/5/2022		\$ 1,128.93
29891	56465	ACCOUNTS_PA	Check	4/4/2022	CAYLEY VOLPIN	41417	RECONCILED	4/5/2022		89.46
29893	56466	ACCOUNTS_PA	Check	4/4/2022	LARRY BROWN	42415	RECONCILED	4/5/2022		50.64
29904	56467	ACCOUNTS_PA	Check	4/4/2022	CORY HUTTER	42337	RECONCILED	4/5/2022		131.83
29894	56468	ACCOUNTS_PA	Check	4/4/2022	SHELBY KAMINSKI	41393	RECONCILED	4/5/2022		33.36
29879	56469	ACCOUNTS_PA	Check	4/4/2022	TOM WELK	40790	RECONCILED	4/5/2022		194.46
29886	56470	ACCOUNTS_PA	Check	4/4/2022	DEE STARK-KURTZ	8279	RECONCILED	4/5/2022		206.16
29888	56471	ACCOUNTS_PA	Check	4/4/2022	SANJA MEDVED	41898	RECONCILED	4/5/2022		64.82
29880	56472	ACCOUNTS_PA	Check	4/4/2022	BRIAN BONTEMPO	41373	RECONCILED	4/5/2022		154.24
29876	56473	ACCOUNTS_PA	Check	4/4/2022	JEFF SLAVKOVSKY	13632	RECONCILED	4/5/2022		194.72
29938	56488	ACCOUNTS_PA	Check	4/12/2022	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	4/13/2022		27,205.88
29948	56489	ACCOUNTS_PA	Check	4/12/2022	AT&T	171	RECONCILED	4/14/2022		1,451.39
29965	56490	ACCOUNTS_PA	Check	4/12/2022	CITY OF PVILLE UTIL. SCREENVISION DIRECT	215	RECONCILED	4/15/2022		719.94
29995	56491	ACCOUNTS_PA	Check	4/12/2022	WELLS FARGO FINANCIAL LEASING	40250	RECONCILED	4/18/2022		432.00
29947	56492	ACCOUNTS_PA	Check	4/12/2022	LOWE'S COMPANIES, INC.	40583	RECONCILED	4/19/2022		5,116.21
29974	56493	ACCOUNTS_PA	Check	4/12/2022	ARAMSCO INC	11038	RECONCILED	4/18/2022		405.62
29944	56494	ACCOUNTS_PA	Check	4/12/2022	FIRST COMMUNICATI ONS LLC	10610	RECONCILED	4/14/2022		101.39
29963	56495	ACCOUNTS_PA	Check	4/12/2022	TOLEDO POS AND NETWORKING LLC	42443	RECONCILED	4/18/2022		1,081.97
29992	56496	ACCOUNTS_PA	Check	4/12/2022	40269 OUTSTANDING					800.00
29929	56497	ACCOUNTS_PA	Check	4/12/2022	SWEETHAVEN DOOR INC	8931	RECONCILED	4/20/2022		265.00
29945	56498	ACCOUNTS_PA	Check	4/12/2022	41733 RECONCILED			4/18/2022		335.10

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
29964	56499	YABLE ACACCOUNTS_PA	Check	4/12/2022	SUNDANCE SYSTEMS INC	42129	OUTSTANDING			\$ 2,700.00
29991	56500	YABLE ACACCOUNTS_PA	Check	4/12/2022	EKG CONCEPTS	41097	RECONCILED	4/25/2022		1,000.00
29954	56501	YABLE ACACCOUNTS_PA	Check	4/12/2022	BURMAX COMPANY, INC.	482	RECONCILED	4/18/2022		126.10
29941	56502	YABLE ACACCOUNTS_PA	Check	4/12/2022	HOME DEPOT CREDIT SERVICES	10207	RECONCILED	4/18/2022		2,115.94
29930	56503	YABLE ACACCOUNTS_PA	Check	4/12/2022	GRAINGER	466	RECONCILED	4/15/2022		1,163.76
29955	56504	YABLE ACACCOUNTS_PA	Check	4/12/2022	NORTHEAST BLUEPRINT & SU	8936	RECONCILED	4/14/2022		2,362.50
29940	56505	YABLE ACACCOUNTS_PA	Check	4/12/2022	NEW DAIRY OPCO,	42186	RECONCILED	4/15/2022		274.90
29978	56506	YABLE ACACCOUNTS_PA	Check	4/12/2022	ASP INC	42437	RECONCILED	4/18/2022		190.00
29986	56507	YABLE ACACCOUNTS_PA	Check	4/12/2022	FOOD FOR THOUGHT INC	8777	RECONCILED	4/15/2022		131.75
29972	56508	YABLE ACACCOUNTS_PA	Check	4/12/2022	PRECIOUS CARGO	13744	RECONCILED	4/22/2022		6,510.00
29984	56509	YABLE ACACCOUNTS_PA	Check	4/12/2022	OHIO FCCLA	2745	RECONCILED	4/20/2022		745.00
29932	56510	YABLE ACACCOUNTS_PA	Check	4/12/2022	GORDON FOOD SERVICE	8479	RECONCILED	4/15/2022		2,656.38
29968	56511	YABLE ACACCOUNTS_PA	Check	4/12/2022	PAINTERS SUPPLY	42143	RECONCILED	4/14/2022		778.49
29977	56512	YABLE ACACCOUNTS_PA	Check	4/12/2022	PREMIER PAINT	1141	RECONCILED	4/18/2022		937.28
29983	56513	YABLE ACACCOUNTS_PA	Check	4/12/2022	BUNZL DISTRIBUTION MIDCENTRAL AT&T	7024	RECONCILED	4/18/2022		311.71
29990	56514	YABLE ACACCOUNTS_PA	Check	4/12/2022	STATE CLEANING SOLUTIONS	41770	RECONCILED	4/15/2022		185.12
29958	56515	YABLE ACACCOUNTS_PA	Check	4/12/2022	GENERAL PEST CONTROL CO.	12272	RECONCILED	4/18/2022		274.60
29971	56516	YABLE ACACCOUNTS_PA	Check	4/12/2022	BALL HORTICULTUR E CO.	11210	OUTSTANDING			210.75
29993	56517	YABLE ACACCOUNTS_PA	Check	4/12/2022	MASTER TAG	11318	RECONCILED	4/19/2022		348.19
29981	56518	YABLE ACACCOUNTS_PA	Check	4/12/2022	WM	11298	RECONCILED	4/21/2022		272.69
29937	56519	YABLE ACACCOUNTS_PA	Check	4/12/2022		734	RECONCILED	4/19/2022		268.77

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Vand Date	Amount
29988	56520	YABLE	ACCOUNTS_PA	4/12/2022	CORPORATE SERVICES INC	570	RECONCILED	4/21/2022		\$ 80.00
29939	56521	YABLE	ACCOUNTS_PA	4/12/2022	MAJOR WASTE DISPOSAL UNITED PARCEL SERVICE	2108	RECONCILED	4/18/2022		93.67
29979	56522	YABLE	ACCOUNTS_PA	4/12/2022	CINTAS CORPORATION ABM	532	RECONCILED	4/18/2022		102.13
29985	56523	YABLE	ACCOUNTS_PA	4/12/2022	FIRE-SAFETY SERVICE, INC.	42305	RECONCILED	4/15/2022		17,142.84
29973	56524	YABLE	ACCOUNTS_PA	4/12/2022	LAKE CTY DEPT OF JOB & FAMILY	40316	RECONCILED	4/18/2022		361.98
29987	56525	YABLE	ACCOUNTS_PA	4/12/2022	MOUSER ELECTRONICS, INC.	13530	RECONCILED	4/22/2022		200.09
29976	56526	YABLE	ACCOUNTS_PA	4/12/2022	ALLIANCE FOR WORKING TOGETHER	1257	RECONCILED	4/19/2022		131.38
29953	56527	YABLE	ACCOUNTS_PA	4/12/2022	MAINSTREAM ENGINEERING MANUFACTURING SKILL STANDARDS	40448	RECONCILED	4/27/2022		250.00
29967	56528	YABLE	ACCOUNTS_PA	4/12/2022	TOTAL QUALITY TESTING INC	41501	RECONCILED	4/19/2022		505.00
29970	56529	YABLE	ACCOUNTS_PA	4/12/2022	WILLO TRANSPORTATION	40085	RECONCILED	4/22/2022		1,373.00
29960	56530	YABLE	ACCOUNTS_PA	4/12/2022	SYSCO FOOD SERVICES OF OHIO ACTE	40323	RECONCILED	4/13/2022		3,655.00
29942	56531	YABLE	ACCOUNTS_PA	4/12/2022	CLEVELAND SPRAY BOOTH RIVERSIDE LOCAL SCHOOLS	12426	RECONCILED	4/13/2022		3,667.00
29943	56532	YABLE	ACCOUNTS_PA	4/12/2022	FULTON SIGN & DECAL, INC	8412	RECONCILED	4/15/2022		3,516.30
29969	56533	YABLE	ACCOUNTS_PA	4/12/2022	SAM'S CLUB	682	RECONCILED	4/18/2022		55.00
29957	56534	YABLE	ACCOUNTS_PA	4/12/2022		13370	RECONCILED	4/15/2022		484.00
29934	56535	YABLE	ACCOUNTS_PA	4/12/2022		214	RECONCILED	4/15/2022		1,342.81
29936	56536	YABLE	ACCOUNTS_PA	4/12/2022		1949	RECONCILED	4/18/2022		40.00
29949	56537	YABLE	ACCOUNTS_PA	4/12/2022		8469	RECONCILED	4/18/2022		929.23
29962	56538	YABLE	ACCOUNTS_PA	4/12/2022	SHETTLER OFFICE	41656	RECONCILED	4/13/2022		456.57

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
29975	56539	ACCOUNTS_PA	YABLE	4/12/2022	SOLUTIONS SIEVERS SECURITY SYSTEMS INC	1931	RECONCILED	4/13/2022		\$ 8.00
29994	56540	ACCOUNTS_PA	YABLE	4/12/2022	EXSCAPE DESIGNS, LLC	41963	RECONCILED	4/13/2022		1,030.54
29951	56541	ACCOUNTS_PA	YABLE	4/12/2022	VIVIANI FAMILY LIMITED	11774	RECONCILED	4/13/2022		2,227.90
29952	56542	ACCOUNTS_PA	YABLE	4/12/2022	ALRO STEEL CORPORATION	41193	RECONCILED	4/13/2022		546.45
29959	56543	ACCOUNTS_PA	YABLE	4/12/2022	OHIO SCHOOLS COUNCIL	812	RECONCILED	4/13/2022		3,673.00
29989	56544	ACCOUNTS_PA	YABLE	4/12/2022	NCS PEARSON, INC	12139	RECONCILED	4/13/2022		1,517.00
29961	56545	ACCOUNTS_PA	YABLE	4/12/2022	BFG SUPPLY CO, LLC	1284	RECONCILED	4/13/2022		2,250.55
29931	56546	ACCOUNTS_PA	YABLE	4/12/2022	JOHNSTONE SUPPLY	13078	RECONCILED	4/13/2022		198.15
29935	56547	ACCOUNTS_PA	YABLE	4/12/2022	LBL PRINTING	13500	RECONCILED	4/13/2022		3,575.07
29946	56548	ACCOUNTS_PA	YABLE	4/12/2022	R.E. MICHEL COMPANY INC	12295	RECONCILED	4/13/2022		533.19
29956	56549	ACCOUNTS_PA	YABLE	4/12/2022	ESC OF THE WESTERN RESERVE	41901	RECONCILED	4/13/2022		17,707.80
29933	56550	ACCOUNTS_PA	YABLE	4/12/2022	SHELBY KAMINSKI	41393	RECONCILED	4/13/2022		37.31
29980	56551	ACCOUNTS_PA	YABLE	4/12/2022	CRYSTAL ARCHER	42452	RECONCILED	4/13/2022		35.00
29950	56552	ACCOUNTS_PA	YABLE	4/12/2022	TOM WELK	40790	RECONCILED	4/13/2022		46.49
29982	56553	ACCOUNTS_PA	YABLE	4/12/2022	CORY HUTTER	42337	RECONCILED	4/13/2022		145.47
29966	56554	ACCOUNTS_PA	YABLE	4/12/2022	DEE STARK- KURTZ	8279	RECONCILED	4/13/2022		33.06
30018	56555	ACCOUNTS_PA	YABLE	4/12/2022	AMERICAN TECHNICAL EDUCATION	41911	OUTSTANDING			100.00
30035	56556	ACCOUNTS_PA	YABLE	4/21/2022	4IMPRINT, INC.	10665	RECONCILED	4/27/2022		1,357.16
30043	56557	ACCOUNTS_PA	YABLE	4/21/2022	AMERICAN TRADE MARK CO	42439	RECONCILED	4/25/2022		500.00
30005	56558	ACCOUNTS_PA	YABLE	4/21/2022	BALL HORTICULTUR E CO.	11318	OUTSTANDING			2,130.51

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30016	56559	ACCOUNTS_PA	YABLE	4/21/2022	BENCO DENTAL CO	41892	RECONCILED	4/27/2022		\$ 347.20
30051	56560	ACCOUNTS_PA	YABLE	4/21/2022	NEW DAIRY OPCO,	42186	RECONCILED	4/26/2022		422.10
30032	56561	ACCOUNTS_PA	YABLE	4/21/2022	LAKELAND COMMUNITY COLLEGE	42455	OUTSTANDING			2,500.00
30036	56562	ACCOUNTS_PA	YABLE	4/21/2022	CINTAS CORPORATION	532	RECONCILED	4/26/2022		97.52
30021	56563	ACCOUNTS_PA	YABLE	4/21/2022	CLEVELAND SPRAY BOOTH	13370	RECONCILED	4/28/2022		3,694.11
30011	56564	ACCOUNTS_PA	YABLE	4/21/2022	COUNTRYSIDE TRUCK SERVICE INC.	41602	RECONCILED	4/26/2022		10,169.44
30047	56565	ACCOUNTS_PA	YABLE	4/21/2022	BUNZL DISTRIBUTION MIDCENTRAL	7024	RECONCILED	4/26/2022		171.83
30049	56566	ACCOUNTS_PA	YABLE	4/21/2022	GORDON FOOD SERVICE	8479	RECONCILED	4/26/2022		1,155.32
30026	56567	ACCOUNTS_PA	YABLE	4/21/2022	MCPc	11213	RECONCILED	4/25/2022		8,716.20
30053	56568	ACCOUNTS_PA	YABLE	4/21/2022	21C ADVERTISING	414	RECONCILED	4/28/2022		200.00
30048	56569	ACCOUNTS_PA	YABLE	4/21/2022	ESCO INSTITUTE	11206	RECONCILED	4/26/2022		425.00
30039	56570	ACCOUNTS_PA	YABLE	4/21/2022	MOUSER ELECTRONICS, INC.	1257	RECONCILED	4/28/2022		123.58
30044	56571	ACCOUNTS_PA	YABLE	4/21/2022	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	4/29/2022		1,035.51
30022	56572	ACCOUNTS_PA	YABLE	4/21/2022	DRUG FREE CLUBS OF AMERICA	40969	OUTSTANDING			268.50
30017	56573	ACCOUNTS_PA	YABLE	4/21/2022	MANUFACTURING SKILL STANDARDS	40085	OUTSTANDING			945.00
30012	56574	ACCOUNTS_PA	YABLE	4/21/2022	HONOR CORD SOURCE	42436	RECONCILED	4/26/2022		80.00
30015	56575	ACCOUNTS_PA	YABLE	4/21/2022	WEX BANK	41338	RECONCILED	4/29/2022		560.55
30038	56576	ACCOUNTS_PA	YABLE	4/21/2022	SCREENVISION DIRECT	40250	RECONCILED	4/27/2022		192.31
30034	56577	ACCOUNTS_PA	YABLE	4/21/2022	ORNAMENTAL PRODUCTS	619	OUTSTANDING			465.50
30028	56578	ACCOUNTS_PA	YABLE	4/21/2022	SC STRATEGIC SOLUTIONS	41786	RECONCILED	4/26/2022		105.00

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30040	56579	ACCOUNTS_PA YABLE	Check	4/21/2022	TOLEDO POS AND NETWORKING LLC	40269	OUTSTANDING			\$ 256.91
30052	56580	ACCOUNTS_PA YABLE	Check	4/21/2022	PROFESSIONAL PRIDE INC	42238	RECONCILED	4/29/2022		495.00
30033	56581	ACCOUNTS_PA YABLE	Check	4/21/2022	SKILLS USA OHIO	675	RECONCILED	4/27/2022		4,835.00
30050	56582	ACCOUNTS_PA YABLE	Check	4/21/2022	SNAP ON INDUSTRIAL	1266	RECONCILED	4/27/2022		2,336.75
30019	56583	ACCOUNTS_PA YABLE	Check	4/21/2022	PREMIER PAINT	1141	RECONCILED	4/26/2022		162.64
30030	56584	ACCOUNTS_PA YABLE	Check	4/21/2022	SPEE-D-METALS	1679	RECONCILED	4/28/2022		393.25
30007	56585	ACCOUNTS_PA YABLE	Check	4/21/2022	PERRY LOCALSCHOOL S	219	RECONCILED	4/29/2022		2,684.00
30014	56586	ACCOUNTS_PA YABLE	Check	4/21/2022	PAINESVILLE CITY LOCAL SCHOOLS	295	RECONCILED	4/28/2022		950.00
30037	56587	ACCOUNTS_PA YABLE	Check	4/21/2022	KENSTON LOCAL CO. SCHOOL	621	OUTSTANDING			6,262.00
30024	56588	ACCOUNTS_PA YABLE	Check	4/21/2022	PACIFIC ONESOURCE INC	41552	RECONCILED	4/26/2022		880.23
30009	56589	ACCOUNTS_PA YABLE	Check	4/21/2022	JOHNSON CONTROLS FIRE PROTECTION LP	40669	RECONCILED	4/28/2022		2,209.91
30046	56590	ACCOUNTS_PA YABLE	Check	4/21/2022	MCMASTER-CARR SUPPLY CO.	10826	RECONCILED	4/26/2022		82.99
30010	56591	ACCOUNTS_PA YABLE	Check	4/21/2022	O'REILLY AUTOMOTIVE, INC	40813	RECONCILED	4/28/2022		1,771.73
30045	56592	ACCOUNTS_PA YABLE	Check	4/21/2022	UNIVERSITY HOSPITALS OCCUPATIONA L HEALTH	42424	RECONCILED	4/25/2022		100.00
30031	56593	ACCOUNTS_PA YABLE	Check	4/21/2022	COUNTRY MEATS	12429	RECONCILED	4/29/2022		826.00
30042	56594	ACCOUNTS_PA YABLE	Check	4/21/2022	ILLUMINATING COMPANY	925	RECONCILED	4/25/2022		1,126.68
30025	56595	ACCOUNTS_PA YABLE	Check	4/21/2022	OOPNE	42464	RECONCILED	4/27/2022		435.00
30008	56596	ACCOUNTS_PA	Check	4/21/2022	HUNTINGTON	10092	RECONCILED	4/22/2022		2,566.39

Reporting Period: April 2022 (FY 2022)
 Start Date: 04012022
 End Date: 04302022

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AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Yrd Date	Amount
30003	56597	YABLE	ACACCOUNTS_PA Check	4/21/2022	NATIONAL BANK	13407	RECONCILED	4/22/2022		\$ 1,972.42
30006	56598	YABLE	ACACCOUNTS_PA Check	4/21/2022	ADVANCED GAS & WELDING	8659	RECONCILED	4/22/2022		468.72
30020	56599	YABLE	ACACCOUNTS_PA Check	4/21/2022	B&H PHOTO-VIDEO	1284	RECONCILED	4/22/2022		837.08
30002	56600	YABLE	ACACCOUNTS_PA Check	4/21/2022	BFG SUPPLY CO, LLC	551	RECONCILED	4/22/2022		486.94
30029	56601	YABLE	ACACCOUNTS_PA Check	4/21/2022	CRILE ROAD HARDWARE	41656	RECONCILED	4/22/2022		846.28
30023	56602	YABLE	ACACCOUNTS_PA Check	4/21/2022	SHETLER OFFICE SOLUTIONS	12295	RECONCILED	4/22/2022		760.53
30013	56603	YABLE	ACACCOUNTS_PA Check	4/21/2022	R.E. MICHEL COMPANY INC	41342	RECONCILED	4/22/2022		2,007.70
30041	56604	YABLE	ACACCOUNTS_PA Check	4/21/2022	FA SOLUTIONS LLC	10331	RECONCILED	4/22/2022		263.94
30004	56605	YABLE	ACACCOUNTS_PA Check	4/21/2022	POCKET NURSE ENTERPRISES, INC, INC	7489	RECONCILED	4/22/2022		1,164.94
30027	56606	YABLE	ACACCOUNTS_PA Check	4/21/2022	MSC INDUSTRIAL SUPPLY CO, INC.	12967	RECONCILED	4/22/2022		30.72
30054	56607	YABLE	ACACCOUNTS_PA Check	4/21/2022	DAWN BUBONIC	42462	RECONCILED	4/22/2022		500.00
30056	56608	YABLE	ACACCOUNTS_PA Check	4/28/2022	KRISTINE SHREVES	499	OUTSTANDING			25,262.30
30057	56609	YABLE	ACACCOUNTS_PA Check	4/28/2022	AUBURN CAREER CENTER	499	OUTSTANDING			21,196.50
\$ 379,821.71										
Default Payment Type: Electronic										
29928	0	YABLE	ACACCOUNTS_PA Electronic	4/11/2022	FLEX SAVE	999992	RECONCILED	4/16/2022		100.00
29999	0	YABLE	ACACCOUNTS_PA Electronic	4/25/2022	Workers Comp	900950	RECONCILED	4/30/2022		995.51
29998	0	YABLE	ACACCOUNTS_PA Electronic	4/25/2022	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	4/30/2022		3,442.89
29927	0	YABLE	ACACCOUNTS_PA Electronic	4/11/2022	LAKE COUNTY SCHOOLS	999998	RECONCILED	4/9/2022		112,042.39

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
30000		0 ACCOUNTS_PA YABLE	Electronic	4/25/2022	COUNCIL SCHOOL EMPLOYEES	7727 RECONCILED	4/30/2022			\$ 7,864.92
29911		0 ACCOUNTS_PA YABLE	Electronic	4/8/2022	BANK ONE/MEMO/FICA	900693 RECONCILED	4/9/2022			15.50
29926		0 ACCOUNTS_PA YABLE	Electronic	4/8/2022	SERS	900926 RECONCILED	4/9/2022			2,202.22
29997		0 ACCOUNTS_PA YABLE	Electronic	4/25/2022	STATE TEACHERS RETIREMENT	480 RECONCILED	4/30/2022			27,299.74
30058		0 ACCOUNTS_PA YABLE	Electronic	4/29/2022	MEDICAL MUTUAL OF OHIO	999994 RECONCILED	4/30/2022			3,866.04
29910		0 ACCOUNTS_PA YABLE	Electronic	4/8/2022	SCHOOL EMPLOYEES RETIRE-SERS	7727 RECONCILED	4/9/2022			7,746.00
30055		0 ACCOUNTS_PA YABLE	Electronic	4/22/2022	SERS	900926 RECONCILED	4/30/2022			1,872.20
30001		0 ACCOUNTS_PA YABLE	Electronic	4/25/2022	BANK ONE/MEMO/FICA	900693 RECONCILED	4/30/2022			15.50
30059		0 ACCOUNTS_PA YABLE	Electronic	4/1/2022	FLEX SAVE	999992 RECONCILED	4/2/2022			5.45
29909		0 ACCOUNTS_PA YABLE	Electronic	4/8/2022	STATE TEACHERS RETIREMENT	480 RECONCILED	4/9/2022			25,985.70
29908		0 ACCOUNTS_PA YABLE	Electronic	4/8/2022	Workers Comp	900950 RECONCILED	4/9/2022			950.07
29907		0 ACCOUNTS_PA YABLE	Electronic	4/8/2022	BANK ONE/MEMO/ME DICARE	900663 RECONCILED	4/9/2022			3,297.35
\$ 197,701.48										
\$ 577,523.19										
<p>Type: REFUND</p> <p>Default Payment Type: Check</p>										
29912	56474	REFUND	Check	4/6/2022	JOHN KLOSKI	42450 RECONCILED	4/8/2022			814.00
29913	56475	REFUND	Check	4/6/2022	HUNTER SCHAEFFER	42446 OUTSTANDING				1,420.00
29914	56476	REFUND	Check	4/6/2022	CALEOB WILLIAMS	42447 RECONCILED	4/7/2022			493.00
29915	56477	REFUND	Check	4/6/2022	CHRIS GLATZ	42370 RECONCILED	4/8/2022			1,080.50
29916	56478	REFUND	Check	4/6/2022	BRIAN HUNTER	42389 RECONCILED	4/8/2022			2,112.92
29917	56479	REFUND	Check	4/6/2022	U.S.	42451 RECONCILED	4/14/2022			3,459.00

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
29918	56480	REFUND	Check	4/6/2022	DEPARTMENT OF VETERANS AFFAIRS	42444	RECONCILED	4/7/2022		\$ 5.00
29919	56481	REFUND	Check	4/6/2022	HUNTER LEE TYLER DEVINE	42440	RECONCILED	4/12/2022		643.50
29920	56482	REFUND	Check	4/6/2022	MICHAEL SZANISZLO	42441	RECONCILED	4/12/2022		129.00
29921	56483	REFUND	Check	4/6/2022	KRISTOPHER MARTINEK	42395	RECONCILED	4/8/2022		300.70
29922	56484	REFUND	Check	4/6/2022	ANJAMANIE REVERE	42289	RECONCILED	4/12/2022		2,516.53
29923	56485	REFUND	Check	4/6/2022	CHRISTINA WRIGHT/ENGLI SH	42448	RECONCILED	4/11/2022		1,137.12
29924	56486	REFUND	Check	4/6/2022	TERESA REED	42445	RECONCILED	4/8/2022		53.00
29925	56487	REFUND	Check	4/6/2022	AUSTIN GIROSKI	42277	RECONCILED	4/7/2022		2,229.00
\$ 16,393.27										
Payroll Section										
Type: Default Payment Type: PAYROLL										
29906	0	PAYROLL		4/8/2022	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/9/2022		211,105.77
29996	0	PAYROLL		4/25/2022	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/30/2022		221,219.62
\$ 432,325.39										
\$ 432,325.39										
Grand Total \$ 1,026,241.85										

Auburn Career Center
Monthly History Comparison-General Fund
April 30, 2022

	Monthly Comparison				Avg Cbrg	Annual Comparison				Remain 2022	Budget Expended		
	April FY20	April FY21	April FY22			Actual 2020	Actual 2021	Budget 2022					
Revenue													
Real Estate	\$ 6,057,261	\$ 6,279,207	\$ 6,605,096		\$ 6,057,261	\$ 6,279,207	\$ 6,272,585	\$ 6,272,585	\$ (332,511)	105%			
Tangible Personal (PU)	\$ 356,021	\$ 368,468	\$ 377,333		\$ 356,021	\$ 368,468	\$ 378,492	\$ 378,492	\$ 1,159	100%			
Foundation	\$ 1,883,004	\$ 1,829,534	\$ 2,028,400		\$ 2,240,061	\$ 2,230,339	\$ 2,327,520	\$ 2,327,520	\$ 299,120	87%			
Homestead & Rollback	\$ 427,173	\$ 867,872	\$ 901,672		\$ 847,989	\$ 868,255	\$ 878,439	\$ 878,439	\$ (23,233)	103%			
Other	\$ 452,003	\$ 230,995	\$ 442,339		\$ 616,144	\$ 468,247	\$ 567,334	\$ 567,334	\$ 124,995	78%			
Subtotal	\$ 9,175,462	\$ 9,576,076	\$ 10,354,840		\$ 10,117,477	\$ 10,214,516	\$ 10,424,370	\$ 10,424,370	\$ 69,530	99%			
Expense													
Salaries	\$ 3,450,158	\$ 3,258,211	\$ 3,283,133	-2.4%	\$ 4,114,072	\$ 3,894,760	\$ 4,121,674	\$ 4,121,674	\$ 838,541	80%			
Benefits	\$ 1,615,354	\$ 1,503,561	\$ 1,487,602	-4.0%	\$ 1,877,308	\$ 1,763,190	\$ 1,996,405	\$ 1,996,405	\$ 508,803	75%			
Purchased Services	\$ 1,211,240	\$ 1,037,393	\$ 1,114,766	-3.4%	\$ 1,507,668	\$ 1,350,495	\$ 1,391,010	\$ 1,391,010	\$ 276,244	80%			
Supplies	\$ 498,723	\$ 496,962	\$ 508,179	1.0%	\$ 558,910	\$ 566,140	\$ 641,437	\$ 641,437	\$ 133,258	79%			
Capital Outlay/Equipment	\$ 328,756	\$ 202,901	\$ 123,622	-38.7%	\$ 327,649	\$ 206,831	\$ 200,000	\$ 200,000	\$ 76,378	62%			
Other	\$ 134,102	\$ 129,916	\$ 138,221		\$ 137,985	\$ 131,774	\$ 135,727	\$ 135,727	\$ (2,494)	102%			
Subtotal	\$ 7,238,333	\$ 6,628,945	\$ 6,655,522		\$ 8,523,592	\$ 7,913,190	\$ 8,486,253	\$ 8,486,253	\$ 1,830,731	78%			
Revenue/Expense (Operating Balance)	\$ 1,937,129	\$ 2,947,131	\$ 3,699,318		\$ 1,593,885	\$ 2,301,326	\$ 1,938,117	\$ 1,938,117					
Other Uses													
Advances Returned	\$ 54,637	\$ 229,018	\$ 247,614		\$ 56,816	\$ 230,637	\$ 255,965	\$ 255,965					
Advances Out	\$ 11,480	\$ 17,819	\$ -		\$ 227,074	\$ 256,783	\$ 42,000	\$ 42,000					
Transfers	\$ 780,941	\$ 92,799	\$ 160,694		\$ 1,422,160	\$ 864,223	\$ 1,015,936	\$ 1,015,936					
Subtotal	\$ (737,784)	\$ 118,400	\$ 86,920		\$ (1,592,418)	\$ (890,370)	\$ (801,971)	\$ (801,971)					
Beginning Cash	\$ 8,032,495	\$ 9,490,988	\$ 11,740,433		\$ 7,687,177	\$ 9,021,876	\$ 7,886,480	\$ 7,886,480					
Ending Cash	\$ 7,663,871	\$ 9,541,054	\$ 11,672,718		\$ 6,475,523	\$ 7,886,480	\$ 9,022,626	\$ 9,022,626					
Encumbrances	\$ 738,308	\$ 798,559	\$ 806,051		\$ 251,671	\$ 95,885							

This is an unaudited financial report.

Auburn Career Center
Adult Workforce Education - Program Budget History Report
 Prepared: April 30, 2022

Programs	FY22		FY21		FY20		FY19		FY18		FY17																																																																																																																	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp																																																																																																																
Patient Centered Care (Nursing)	\$ 334,370	\$ 129,039	\$ 212,748	\$ 311,228	\$ 255,529	\$ 289,220	\$ 308,720	\$ 415,880	\$ 375,330	\$ 406,184	\$ 399,148	\$ 388,306																																																																																																																
EMT Basic	\$ 91,334	\$ 113,186	\$ 87,903	\$ 111,177	\$ 78,269	\$ 38,603	\$ 49,138	\$ 41,562	\$ 66,473	\$ 32,113	\$ 67,821	\$ 44,501																																																																																																																
EMT Paramedic	\$ 237,660	\$ 246,723	\$ 188,961	\$ 224,297	\$ 218,159	\$ 152,100	\$ 175,630	\$ 139,184	\$ 111,420	\$ 148,434	\$ 105,580	\$ 133,228																																																																																																																
EMS Connected Education	\$ 56,012	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
Adult Education (Hwy Programs)	\$ 2,000	\$ 20,738	\$ 13,914	\$ 18,383	\$ 10,644	\$ 7,906	\$ 3,727	\$ 8,780	\$ 3,505	\$ 2,139	\$ (2,403)	\$ 5,156																																																																																																																
Customized	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 419	\$ 4,350	\$ 4,598	\$ 601																																																																																																																
Customized - Firecommunicator	\$ 30,645	\$ 32,038	\$ 24,082	\$ 59,262	\$ 51,923	\$ -	\$ -	\$ 3,824	\$ 2,851	\$ -	\$ -	\$ -																																																																																																																
Customized Machining - C.I.T	\$ 73,020	\$ 29,300	\$ 19,149	\$ 42,130	\$ 8,219	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
HVAC Refrigeration	\$ 152,406	\$ 177,633	\$ 44,047	\$ 152,447	\$ 90,485	\$ 171,854	\$ 74,138	\$ 155,940	\$ 82,073	\$ 36,970	\$ 37,721	\$ 80,790																																																																																																																
Ground Transportation Maintenance (Auto Tech)	\$ 700	\$ 2,152	\$ 1,965	\$ 654	\$ -	\$ 1,273	\$ 1,873	\$ 38,415	\$ 39,205	\$ 18,599	\$ 1,812	\$ 14,218																																																																																																																
DC and AC Electronic Circuits (Electrical)	\$ 63,042	\$ 76,352	\$ 24,147	\$ 38,422	\$ 27,591	\$ 42,388	\$ 22,523	\$ 54,633	\$ 11,956	\$ 44,820	\$ 36,787	\$ 43,835																																																																																																																
Manufacturing Operations (Indust Maint)	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 2,565	\$ 3,427	\$ 6,907	\$ 36,158	\$ 2,640	\$ 42,769	\$ 35,626																																																																																																																
Structural Systems (Facilities Management & Bldg Tech)	\$ -	\$ -	\$ -	\$ 281	\$ -	\$ 60	\$ 45	\$ 2,728	\$ 2,640	\$ -	\$ -	\$ 55,734																																																																																																																
Manufacturing Capstone (Machine Trades)	\$ 73,466	\$ 63,416	\$ 32,529	\$ 94,802	\$ 37,274	\$ 71,162	\$ 25,277	\$ 79,849	\$ 33,544	\$ 69,815	\$ 37,219	\$ 124,560																																																																																																																
Gas Metal Arc Welding	\$ 88,229	\$ 64,721	\$ 34,798	\$ 107,055	\$ 48,564	\$ 116,325	\$ 28,379	\$ 90,680	\$ 53,372	\$ 82,468	\$ 62,110	\$ 106,090																																																																																																																
Welding I	\$ 130,459	\$ 166,975	\$ 226,564	\$ 144,914	\$ 122,666	\$ 83,202	\$ 110,875	\$ 152,511	\$ 155,498	\$ 94,752	\$ 111,399	\$ 97,123																																																																																																																
Truck Driving Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 323																																																																																																																
TIG Welding	\$ -	\$ -	\$ -	\$ -	\$ (1,605)	\$ 4,800	\$ 2,435	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
Certified Production Tech.	\$ 102,258	\$ 74,595	\$ 72,229	\$ 4,994	\$ 13,232	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
CTX	\$ 50,000	\$ 83,300	\$ 6,615	\$ 144,632	\$ 65,641	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
STNA	\$ 27,648	\$ 5,720	\$ 2,171	\$ 10,272	\$ 10,953	\$ 20,132	\$ 8,687	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
Dental Assistant	\$ -	\$ 22,256	\$ 8,166	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
Total	\$ 1,513,249	\$ 1,308,159	\$ 999,988	\$ 1,464,951	\$ 1,037,543	\$ 1,001,588	\$ 814,874	\$ 1,190,891	\$ 974,442	\$ 1,067,179	\$ 941,062	\$ 1,276,946																																																																																																																
Program Profit/Loss	\$ -	\$ 308,171	\$ 427,408	\$ 186,715	\$ 216,449	\$ 126,117	\$ 369,051	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
Assessment	\$ 7,000	\$ 8,963	\$ 8,750	\$ 6,788	\$ 6,715	\$ 7,501	\$ 6,942	\$ 10,047	\$ 9,873	\$ 8,122	\$ 10,057	\$ 7,366																																																																																																																
Lifetime Learning/GED	\$ -	\$ -	\$ -	\$ -	\$ 275	\$ 9,938	\$ 11,023	\$ 13,027	\$ 20,565	\$ 15,906	\$ 26,785	\$ 11,071																																																																																																																
Resale	\$ 2,350	\$ -	\$ 2,000	\$ 1,350	\$ 1,350	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -																																																																																																																
One Stop	\$ 137,092	\$ 85,828	\$ 65,359	\$ 81,538	\$ 58,886	\$ 63,651	\$ 56,818	\$ 73,556	\$ 53,793	\$ 73,860	\$ 61,591	\$ 54,538																																																																																																																
Total	\$ 146,442	\$ 94,791	\$ 76,109	\$ 89,675	\$ 67,226	\$ 81,090	\$ 74,782	\$ 96,630	\$ 84,232	\$ 97,887	\$ 98,433	\$ 72,945																																																																																																																
ABLE Profit/Loss	\$ -	\$ 18,682	\$ 22,449	\$ -	\$ -	\$ -	\$ 6,308	\$ 12,398	\$ -	\$ -	\$ (546)	\$ (113,542)																																																																																																																
Front Office	<table border="1"> <thead> <tr> <th rowspan="2">Revenue</th> <th colspan="2">FY21</th> <th colspan="2">FY20</th> <th colspan="2">FY19</th> <th colspan="2">FY18</th> <th colspan="2">FY17</th> </tr> <tr> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> </tr> </thead> <tbody> <tr> <td>240,000</td> <td>\$ 285,966</td> <td>\$ 430,574</td> <td>\$ 243,133</td> <td>\$ 188,810</td> <td>\$ 336,718</td> <td>\$ 269,657</td> <td>\$ 376,031</td> <td>\$ 366,756</td> <td>\$ 257,155</td> <td>\$ 357,034</td> <td>\$ 268,002</td> <td>\$ 410,246</td> </tr> <tr> <td>Salaries/Benefits</td> <td>\$ 83,782</td> <td>\$ 83,782</td> <td>\$ 72,121</td> <td>\$ 38,111</td> <td>\$ 72,121</td> <td>\$ 72,121</td> <td>\$ 47,075</td> <td>\$ 47,075</td> <td>\$ 52,552</td> <td>\$ 52,552</td> <td>\$ 132,389</td> <td>\$ 132,389</td> </tr> <tr> <td>Supplies</td> <td>\$ 14,182</td> <td>\$ 14,182</td> <td>\$ 8,854</td> <td>\$ 8,854</td> <td>\$ 18,408</td> <td>\$ 18,408</td> <td>\$ 11,854</td> <td>\$ 11,854</td> <td>\$ 8,350</td> <td>\$ 8,350</td> <td>\$ 12,780</td> <td>\$ 12,780</td> </tr> <tr> <td>Equipment</td> <td>\$ 566</td> <td>\$ 566</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ 823</td> <td>\$ 823</td> <td>\$ 350</td> <td>\$ 350</td> <td>\$ -</td> <td>\$ -</td> </tr> <tr> <td>Miscellaneous</td> <td>\$ 37,856</td> <td>\$ 37,856</td> <td>\$ 250,779</td> <td>\$ 250,779</td> <td>\$ 105,579</td> <td>\$ 105,579</td> <td>\$ 121,392</td> <td>\$ 121,392</td> <td>\$ 6,728</td> <td>\$ 6,728</td> <td>\$ 10,525</td> <td>\$ 10,525</td> </tr> <tr> <td>Total</td> <td>\$ 240,000</td> <td>\$ 285,966</td> <td>\$ 430,574</td> <td>\$ 188,810</td> <td>\$ 336,718</td> <td>\$ 269,657</td> <td>\$ 376,031</td> <td>\$ 366,756</td> <td>\$ 257,155</td> <td>\$ 357,034</td> <td>\$ 268,002</td> <td>\$ 410,246</td> </tr> <tr> <td>Front Office Over/Under</td> <td>\$ (240,994)</td> <td>\$ (240,994)</td> <td>\$ (243,422)</td> <td>\$ (189,047)</td> <td>\$ (119,047)</td> <td>\$ (119,047)</td> <td>\$ (171,870)</td> <td>\$ (171,870)</td> <td>\$ (167,859)</td> <td>\$ (167,859)</td> <td>\$ (297,937)</td> <td>\$ (297,937)</td> </tr> </tbody> </table>												Revenue	FY21		FY20		FY19		FY18		FY17		Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	240,000	\$ 285,966	\$ 430,574	\$ 243,133	\$ 188,810	\$ 336,718	\$ 269,657	\$ 376,031	\$ 366,756	\$ 257,155	\$ 357,034	\$ 268,002	\$ 410,246	Salaries/Benefits	\$ 83,782	\$ 83,782	\$ 72,121	\$ 38,111	\$ 72,121	\$ 72,121	\$ 47,075	\$ 47,075	\$ 52,552	\$ 52,552	\$ 132,389	\$ 132,389	Supplies	\$ 14,182	\$ 14,182	\$ 8,854	\$ 8,854	\$ 18,408	\$ 18,408	\$ 11,854	\$ 11,854	\$ 8,350	\$ 8,350	\$ 12,780	\$ 12,780	Equipment	\$ 566	\$ 566	\$ -	\$ -	\$ -	\$ -	\$ 823	\$ 823	\$ 350	\$ 350	\$ -	\$ -	Miscellaneous	\$ 37,856	\$ 37,856	\$ 250,779	\$ 250,779	\$ 105,579	\$ 105,579	\$ 121,392	\$ 121,392	\$ 6,728	\$ 6,728	\$ 10,525	\$ 10,525	Total	\$ 240,000	\$ 285,966	\$ 430,574	\$ 188,810	\$ 336,718	\$ 269,657	\$ 376,031	\$ 366,756	\$ 257,155	\$ 357,034	\$ 268,002	\$ 410,246	Front Office Over/Under	\$ (240,994)	\$ (240,994)	\$ (243,422)	\$ (189,047)	\$ (119,047)	\$ (119,047)	\$ (171,870)	\$ (171,870)	\$ (167,859)	\$ (167,859)	\$ (297,937)	\$ (297,937)
Revenue	FY21		FY20		FY19		FY18		FY17																																																																																																																			
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ALL Adult Workforce	<table border="1"> <thead> <tr> <th rowspan="2">Revenue</th> <th colspan="2">FY21</th> <th colspan="2">FY20</th> <th colspan="2">FY19</th> <th colspan="2">FY18</th> <th colspan="2">FY17</th> </tr> <tr> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> <th>Rev</th> <th>Exp</th> </tr> </thead> <tbody> <tr> <td>1,899,691</td> <td>\$ 45,860</td> <td>\$ 200,000</td> <td>\$ 100,000</td> <td>\$ 63,976</td> <td>\$ 114,000</td> <td>\$ 56,977</td> <td>\$ -</td> <td>\$ -</td> <td>\$ (42,288)</td> <td>\$ -</td> <td>\$ (42,428)</td> </tr> <tr> <td>FTD Advances/Returns</td> <td>\$ 855,000</td> <td>\$ 855,000</td> <td>\$ 1,055,000</td> <td>\$ 1,055,000</td> <td>\$ 1,155,000</td> <td>\$ 1,155,000</td> <td>\$ 1,155,000</td> <td>\$ 1,155,000</td> <td>\$ 1,155,000</td> <td>\$ 1,155,000</td> <td>\$ 1,155,000</td> <td>\$ 1,155,000</td> </tr> <tr> <td>AVE Long Term Loan Balance Owed to Gen Fund</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> <td>\$ -</td> </tr> </tbody> </table>												Revenue	FY21		FY20		FY19		FY18		FY17		Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	1,899,691	\$ 45,860	\$ 200,000	\$ 100,000	\$ 63,976	\$ 114,000	\$ 56,977	\$ -	\$ -	\$ (42,288)	\$ -	\$ (42,428)	FTD Advances/Returns	\$ 855,000	\$ 855,000	\$ 1,055,000	\$ 1,055,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	AVE Long Term Loan Balance Owed to Gen Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -																																																					
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FTD Advances/Returns	\$ 855,000	\$ 855,000	\$ 1,055,000	\$ 1,055,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000																																																																																																																
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**Auburn
Career Center**



Attachment Item #11

Approve Financial Services

PLATTENBURG

Certified Public Accountants

May 17, 2022

Sherry Williamson, Treasurer/Chief Financial Officer
Auburn Career Center
Lake County
8140 Auburn Road
Concord Township, Ohio 44077

Dear Sherry:

This letter will confirm the understanding of our engagement to render GAAP conversion services to the Auburn Career Center (Center) for the year ended June 30, 2022. The nature and extent of our respective responsibilities are understood as follows:

1. Plattenburg, CPAs, will assist the Center with the conversion of the Center's cash basis records to generally accepted accounting principles (GAAP), including:
 - a. Preparation of journal entries needed to convert the Center's cash basis records to generally accepted accounting principles.
 - b. Preparation of supporting workpapers needed to convert the Center's cash basis records to generally accepted accounting principles.
2. It shall be the responsibility of the Center to:
 - a. Direct the engagement and approve engagement results as the journal entries and GAAP workpapers will be solely the responsibility and representation of the Center,
 - b. Provide the detail accounting records required (e.g. capital asset detail records, accounts receivable detail records, etc.),
 - c. Provide detail accounting records according to the timetable of Plattenburg, CPAs and
 - d. Provide the same level of assistance with the GAAP conversion as in prior years
3. It shall be the responsibility of Plattenburg, CPAs to prepare Center's GAAP journal entries and workpapers from detail information provided by the Treasurer.
4. Our fixed fee for these services for June 30, 2022 will be \$9,650.
5. Progress billings will be made monthly and will be payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If additional time is necessary, we will discuss it with you and arrive at a new fee estimate to cover the additional costs.

6. Additional extended procedures outside the normal scope of this engagement that you may request, if any, will be performed as a separate engagement and covered by a separate agreement. Such work would include, but is not limited to, implementation of new accounting pronouncements, preparation of the SEFA, input and submission procedures related to the Auditor of State's *Hinkle Report Filing System* and any work related to assistance with accounting details, including pension, opeb liabilities and capital assets.

Please indicate your agreement with the arrangements discussed herein by signing and returning this letter. A file copy is enclosed for your convenience.

Sincerely,



Dave C. Minich, CPA, Partner
Plattensburg, CPAs

Name

Title

Date

**Auburn
Career Center**



Attachment Item #13

Human Resources

Auburn Career Center



Human Resources

June 7, 2022

Adult Workforce Education

2022-2023

Employee Name	Title	Hourly Amount
Anne Anderson	Aspire Instructor	\$24.00
Jack Barlow	HVAC Instructor	\$30.00
Kelly Bean	Welding Instructor	\$30.00
Jason Benton	EMT/Firefighter Instructor	\$30.00
John Bitonti	Firefighter Instructor	\$30.00
John Blauch	EMT/Firefighter/PN Faculty	\$30.00
Rachel Boehnlein	EMT Instructor	\$30.00
Clement Bojanowski	Machining/CNC Instructor	\$30.00
Larry Brown	CPT Instructor	\$30.00
Kevin Bruening	Firefighter Instructor	\$30.00
Justin Bruno	CPT/Machining/CNC Instructor	\$30.00
Michael Brush	EMT/Firefighter Instructor	\$30.00
Jeffrey Buehner	Firefighter Instructor	\$30.00
Jamie Burgett	EMT Instructor	\$30.00
Jason Buss	EMT/Firefighter Instructor	\$30.00
Thomas Canitia	Firefighter Intstuctor	\$30.00
Johnny Chapin	HVAC Instructor	\$30.00
Laura Ciszewski	IT Instructor	\$30.00
Bruce Cline	Aspire Instructor	\$25.00
Joseph Cooper	A&P/EMT Instructor	\$30.00
Jennifer Coughlin	Emergency Services Telecommunicator Instructor	\$30.00
Robert Curtis	Residential Wiring Instructor	\$30.00
Brad Davis	EMT/Firefighter/A&P/Telecommunicator Instructor	\$30.00
Kay Deighan	Aspire Instructor	\$24.00
Corey DiRocco	Bath Remodel	\$30.00
David Dureiko	Firefighter Instructor	\$30.00
Tricia Durst	Aspire Instructor	\$24.00
Barton Eland	Emergency Services Telecommunicator Instructor	\$30.00
Robin Ernst-Mercer	PN Faculty	\$30.00
Michael Fearing	Firefighter Instructor	\$30.00
Michael Fink	Firefighter Instructor	\$30.00

Employee Name	Title	Hourly Amount
Lewis Fletcher	HVAC	\$30.00
Danny Franks, Jr.	Emergency Services Telecommunicator Instructor	\$30.00
Patrick Fuerst	EMT/Firefighter Instructor	\$30.00
Robert Gandee	Firefighter Instructor	\$30.00
Jason Gardner	IT Instructor	\$30.00
Ted Gdovichin	Machining/CNC Instructor	\$30.00
Jason Gladwell	Firefighter Instructor	\$30.00
Tyler Hallquist	EMT Instructor	\$30.00
Daniel Haymer	Firefighter Instructor	\$30.00
Corey Hiscox	Firefighter Instructor	\$30.00
Gregory Hollerbach	EMT/Firefighter/Fire Safety Inspector Instructor	\$30.00
Randy Horvath	Small Engine	\$30.00
Joe Hunt	EMT/Firefighter Instructor	\$30.00
Luigi Ianiro	Firefighter Instructor	\$30.00
Vincent Ilacqua	CPT Instructor	\$30.00
Erin Iorillo	Emergency Services Telecommunicator Instructor	\$30.00
Robert Ivancic	EMT/Firefighter Instructor	\$30.00
Kristin Kaiser	PN Faculty	\$30.00
Gregory Kaminsky	Firefighter Instructor	\$30.00
Lisa Kermode	PN Faculty	\$30.00
Edward Koziol	Firefighter Instructor	\$30.00
Matthew Kulbis	AWT Apprenticeship	\$30.00
Richard LaForce	Industrial Electrical/CPT Instructor	\$30.00
Al Large	Machining/CNC	\$30.00
Steven Laskey	Firefighter Instructor	\$30.00
Michael Lerman	Firefighter Instructor	\$30.00
Eugene Lutz	EMT/Firefighter Instructor	\$30.00
Diane Marjenin	Aspire Instructor	\$24.00
Matthew Martin	EMT/Firefighter Instructor	\$30.00
Deborah McCarty	Aspire Instructor	\$24.00
James McDonald	EMT/Firefighter Instructor	\$30.00
William McSherry	Aspire Instructor	\$24.00
Justin Meister	EMT/Firefighter Instructor	\$30.00
Harry Pearce	EMT/Paramedic Instructor	\$30.00
James Powers	Firefighter Instructor	\$30.00
Jeanna Purses	Aspire Instructor	\$24.00
Jonathon Richardson	Firefighter Instructor	\$30.00
Doug Riedel	Firefighter Instructor	\$30.00
Felicia Roberson	PN Faculty	\$30.00
Jared Rogge	Welding	\$30.00
Doug Rought	Fire Inspector/Firefighter/EMT Instructor	\$30.00
Richard Rousch	Firefighter Instructor	\$30.00
Amy Ryan	Culinary Arts/ServSafe Instructor	\$30.00
Matthew Sadowski	Firefighter Instructor	\$30.00
Bruce Shade	EMT Instructor	\$30.00
William Shaw	Firefighter/Telecommunication Instructor	\$30.00
Timothy Sitz	Firefighter Instructor	\$30.00

Employee Name	Title	Hourly Amount
Thomas Sitz	Firefighter Instructor	\$30.00
Scott Slagle	Welding Instructor	\$30.00
David Spall	CPT/Machining/CNC Instructor	\$30.00
Lisa Sprowls	Geauga One-Stop	\$23.00
Ron Terriaco	Firefighter Instructor	\$30.00
Carmen Tibaldi	EMT/Firefighter Instructor	\$30.00
Tim Tobin	Firefighter Instructor	\$30.00
Mark Toth	Firefighter Instructor	\$30.00
Christine Tredent	PN Faculty	\$30.00
Geffry Turchon	Firefighter Instructor	\$30.00
Mathew Urie	EMT/Paramedic/Firefighter Instructor	\$30.00
Brian Valletto	Firefighter Instructor	\$30.00
Robert Varner	Firefighter Instructor	\$30.00
Susie Vigh	EMT/Paramedic Instructor	\$30.00
R. Mike Warner	Firefighter/Emergency Services Telecommunicator Instructor	\$30.00
Kevin Weidig	EMT/Firefighter Instructor	\$30.00
Michael Williams	CPT Instructor	\$30.00
Troy Worting	Machining/CNC	\$30.00
Stacey Yarnell	PN Faculty	\$30.00
Linda Yoo	PN Faculty	\$30.00

Classified Non-Teaching - Continuing Contract

2022-2023

Employee Name	Title	Salary	Daily Rate	Contract Days
Sanja Medved	Manager of Cafeteria	\$36,238.80	\$185.84	195

Classified Non-Teaching 1-Year Contract

Employee Name	Title	Hourly Rate	Contract Days
James Baril, Jr.	Evening Receptionist	\$12.25	As Scheduled

Classified Non-Teaching 1st Year of 2 Year Contract (2022-2024)

Employee Name	Title	Hourly Rate	Contract Days
Crystal Archer	Administrative Assistant - Public Safety	\$17.59	As Scheduled
Joan Kuhn	Administrative Assistant - Aspire	\$15.00	As Scheduled

Employment of Limited Teacher Contract for 2022-2023

Employee Name	Title	Salary	Daily Rate	Contract Days
Rachel Boehnlein	Emergency Medical Services Instructor	\$65,105.00	\$351.92	185

Classified Non-Teaching 1st Year of 2 Year Contract (2022-2024)

Employee Name	Title	Salary	Daily Rate	Contract Days
Larry Brown	Teacher Assistant	\$22,672.65	\$116.27	195

Classified Non-Teaching-Continuing Contract*2022-2023*

Employee Name	Title	Salary	Daily Rate	Contract Days
Jessica Brown	Administrative Assistant	\$41,419.54	\$159.31	260

Stipend*2021-2022*

Name	Title	Amount
Sue Lefler	SkillsUSA State Competition	\$566.28

Out of State Travel - Professional*2021-2022*

Employee Name	Program	Location	Purpose of Travel	Date(s) of Travel
Amy Ryan	Culinary Arts	San Diego, CA	FCCLA - Nationals	6/28-7/4/2022
Dennis Harvey	Architecture Project Mgmt.	San Diego, CA	FCCLA - Nationals	6/28-7/4/2022
Dennis Harvey	Architecture Project Mgmt.	Atlanta, GA	SkillsUSA - Nationals	6/19-25/2022
Laura Ciszewski	Technology Engineering & Design	Atlanta, GA	SkillsUSA - Nationals	6/19-25/2022

Out of State Travel - Students*2021-2022*

Student Name	Program	Location	Purpose of Travel	Date(s) of Travel
Brandon Mullet	Culinary Arts	San Diego, CA	FCCLA - Nationals	6/28-7/4/2022
Charlotte Kurtz	Architecture Project Mgmt.	San Diego, CA	FCCLA - Nationals	6/28-7/4/2022
Mia Pizzi	Architecture Project Mgmt.	San Diego, CA	FCCLA - Nationals	6/28-7/4/2022
Lorena Ramirez-Palomino	Culinary Arts	San Diego, CA	FCCLA - Nationals	6/28-7/4/2022
Faith Aldridge	Culinary Arts	San Diego, CA	FCCLA - Nationals	6/28-7/4/2022
Logan Senning	Technology Engineering & Design	Atlanta, GA	SkillsUSA - Nationals	6/19-25/2022
Nicole Cindric	Architecture Project Mgmt.	Atlanta, GA	SkillsUSA - Nationals	6/19-25/2022
Ethan Weaver	ProWeb & Design	Atlanta, GA	SkillsUSA - Nationals	6/19-25/2022
Jackson Plante	Architecture Project Mgmt.	Atlanta, GA	SkillsUSA - Nationals	6/19-25/2022
Lynn Peters	ProWeb & Design	Atlanta, GA	SkillsUSA - Nationals	6/19-25/2022

Extended Days
2022-2023

Employee Name	Title	Days	Reason
Shelby Kaminski	VOSE Coordinator	Up to 1 Day	IEP Prep 2022-2023 SY
Kaitlin Boyd	School Counselor	Up to 5 Days	Prep 2022-2023 SY
Long Term Sub	School Counselor	Up to 4 Days	Prep 2022-2023 SY
Chris Mitchell	Director of High School	Up to 3 Days	
Dennis Harvey	Architecture Project Management	Up to 3 Days	Webxam
Stacy Yarnell	Allied Health Technology	Up to 2 Days	Prep 2022-2023 SY
Justin Bruno	Automotive Collision Repair	Up to 2 Days	Prep 2022-2023 SY
Thomas Welk	Automotive Technology	Up to 2 Days	Prep 2022-2023 SY
Darrin Spondike	Cybersecurity & Network Technology	Up to 2 Days	Prep 2022-2023 SY
Bob Hill	Construction	Up to 2 Days	Prep 2022-2023 SY
Brandi Holland	Cosmetology	Up to 2 Days	Prep 2022-2023 SY
Scott Sitz	Criminal Justice & Security	Up to 3 Days	Prep 2022-2023 SY/T4T Provisional Certification
Amy Ryan	Culinary Arts	Up to 2 Days	Prep 2022-2023 SY
Angela Eckman	Dental Assistant Technology	Up to 2 Days	Prep 2022-2023 SY
Keith Conn	Electrical Engineering Prep	Up to 2 Days	Prep 2022-2023 SY
John Blauch	Emergency Medical Services	Up to 2 Days	Prep 2022-2023 SY
Wayne Reed	HVAC	Up to 2 Days	Prep 2022-2023 SY
Christine Tredent	Patient Care Technician	Up to 2 Days	Prep 2022-2023 SY
Jason Gardner	ProWeb & Game Design	Up to 2 Days	Prep 2022-2023 SY
Laura Ciszewski	Technology Engineering & Design	Up to 2 Days	Prep 2022-2023 SY
Jared Rogge	Welding	Up to 2 Days	Prep 2022-2023 SY
Scott Slagle	Production, Welding & Technology	Up to 2 Days	Prep 2022-2023 SY

Summer Interns
2020-2021

Student Name	Department	Hours per Week	Hourly Amount
Antywnne Stoves	Maintenance	40	\$14.00
Ryan Marvin	Maintenance	40	\$14.00
Caden Elersich	Maintenance	40	\$14.00

Resignation
2020-2021

Name	Title	Effective Date
Edward Fleisher	Aspire Instructor	May 27, 2022

**Auburn
Career Center**



Attachment Item #14

*Approve 3-Year Contract
for the Director of Public
Safety*

R.C. 3319.02 EMPLOYMENT CONTRACT

This Employment Contract is made and entered into on May 19, 2022, by and between the Auburn Vocational School District Board of Education (“Board”) and Sean Davis (“Employee”) (collectively, “Parties”) pursuant to R.C. 3319.02. The Parties agree as follows:

1. ALL PRIOR CONTRACTS SUPERSEDED

This Employment Contract specifically supersedes any and all contractual terms and conditions as set forth in any and all prior R.C. 3319.02 employment contracts made and entered into by and between the Board and Employee. This Employment Contract further specifically supersedes any and all contractual terms and conditions (either written or verbal), as well as any and all past and current practices, regarding the employment of any R.C. 3319.02 employee — including, but not limited to, the Parties.

2. PROFESSIONAL LICENSE/CERTIFICATION/ENDORSEMENT

Employee shall maintain and furnish to the Board evidence of maintaining, throughout the life of this Employment Contract, valid credentials, including acceptable bond (if required by the Board), to act as an R.C. 3319.02 employee for the Board in accordance with all applicable laws of the State of Ohio. This Employment Contract is subject to continued proper licensure/certification/endorsement of Employee.

3. ASSIGNMENTS AND DUTIES

The Superintendent shall initially assign Employee to the position of Director of Public Safety. Employee shall dispatch any and all R.C. 3319.02 employee duties to the fullest extent possible on behalf of the Board and shall devote such time and energy as is necessary to meet Employee’s obligations and responsibilities to the Board as set forth under the laws of the State of Ohio, Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, any and all applicable Board job description(s) as may be amended from time to time, and this Employment Contract as may be amended from time to time. **A copy of the current version of the Employee’s job description, which may be amended from time to time, is attached hereto and incorporated herein.**

4. WORK SCHEDULE

A. Employee shall devote such time and energies as are necessary to perform the duties set forth in Paragraph 3 of this Employment Contract. While these duties shall generally be performed during normal business hours and during the regular work week, it is expressly agreed that the duties set forth in Paragraph 3 of this Employment Contract shall require Employee to work during times other than normal business hours (e.g., evenings).

B. **With the exception of Employee’s current full-time employment with the Northfield Fire Department,** Employee agrees that Employee shall not engage

in any other business activities or render services of any nature on behalf of Employee or on behalf of any other person, corporation, or other entity — whether for compensation or otherwise — without the Board’s prior written approval and Employee must ensure that no issues exist regarding incompatible positions, ethics laws, and applicable conflicts-of-interest laws. In other words, Employee is prohibited from holding outside employment — **with the exception of Employee’s current full-time employment with the Northfield Fire Department** — unless prior written approval is granted by the Board.

- C. **With the exception of Employee’s current full-time employment with the Northfield Fire Department**, the prohibition of Employee holding outside employment — unless prior written approval is granted by the Board — remains in force during all leaves of absence including, but not limited to, FMLA leave, sick leave, vacation leave, and personal leave and may result in disciplinary action up to and including termination of employment.

5. TERM OF CONTRACT

For the three (3) year contract-year period commencing August 1, 2022, and ending July 31, 2025. Employee shall be contracted to actually work a minimum of two thousand and eighty (2,080) hours per contract-year period. **To the extent the employee is eligible; paid holidays and paid vacation days set forth in this Employment Contract shall count toward the two thousand and eighty (2,080) workhour minimum.**

6. COMPENSATION

- A. **Hourly Rate and Annual Base Salary:** The Board shall pay Employee an annual salary based upon hours assigned and actually worked as set forth in Paragraph 5 at an **hourly rate** of Thirty-Four Dollars and Nine-Five-Four Cents (\$34.954) rounding to the nearest cent/penny/hundredth at a maximum dollar amount not to exceed Seventy-Two Thousand Seven Hundred Three Dollars and Forty Cents (\$72,703.40). For example, if Employee is assigned to work 2,080 hours and actually works 2,080 hours in the 2022-2023 school year, Employee shall be paid a total compensation not to exceed Seventy-Two Thousand Seven Hundred Three Dollars and Forty Cents (\$72,703.40) for the 2022-2023 school year. **To the extent the employee is eligible; paid holidays and paid vacation days set forth in this Employment Contract shall count toward the two thousand and eighty (2,080) workhour minimum.**
- B. **No Automatic Step or Base Salary Increase:** Neither the step placement nor base salary shall automatically increase each contract-year (i.e., August 1 to July 31) during the term of this Employment Contract.
- C. **No COLA Increase:** Neither the step placement nor base salary shall automatically increase each contract-year (i.e., August 1 to July 31) by any cost-of-living adjustment during the term of this Employment Contract.

- D. **Per Diem Rate of Pay:** The per diem rate of pay shall be **hourly rate of pay** set forth in Paragraph 6(A)-(C) of this Employment Contract.
- E. **Salary/Wage Distributions:** The annual salary/wage shall be paid in equal installments in accordance with Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio.
- F. **Uniform Reduction Plan:** Nothing in this Employment Contract shall limit the Board's right to either increase or decrease the "compensation" of Employee during the term of this Employment Contract provided that any decrease is a part of a uniform plan affecting salaries of all employees of the Board pursuant to R.C. 3319.02 and any and all applicable laws of the State of Ohio.

7. OTHER COMPENSATION

A. State Teachers Retirement System of Ohio

- a. **STRS Employer Contribution:** The Board shall pay the entire share of **the employer contribution** of any and all applicable State Teachers Retirement System of Ohio ("STRS") contributions as required by the laws of the State of Ohio.
- b. **STRS Employee Contribution:** Employee shall pay the entire share of **the employee contribution** of any and all applicable STRS contributions as required by the laws of the State of Ohio.
- c. **STRS Notice:** Employee has been notified as required by R.C. 3307.21 of all duties and obligations under R.C. Chapter 3307 pertaining to STRS as a condition of employment.

B. **Health Care Plans:** To the extent eligible, Employee shall be covered under the health care plans provided by the Board as may be amended from time to time, Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Employment Contract. Employee shall pay the employee contribution of the premium for said health care plans.

C. **Uniform Reduction Plan:** Nothing in this Employment Contract shall limit the Board's right to either increase or decrease the "other compensation" of Employee during the term of this Employment Contract provided that any decrease is a part of a uniform plan affecting salaries of all employees of the Board pursuant to R.C. 3319.02 and any and all applicable laws of the State of Ohio.

8. **HOLIDAYS AND VACATION LEAVE**

- A. **Holidays:** Employee shall be entitled to be paid up to twelve (12) days of paid holiday leave days provided the Employee accrued earnings on the Employee's next preceding and next following scheduled workdays before and after such holiday or was properly excused from attendance at work on either or both of those days unless otherwise amended by Board policy, Board administrative guidelines, and any and all applicable laws of the State of Ohio during the term of this Employment Contract.
- B. **Vacation Leave:** To the extent eligible, Employee shall be entitled to be paid up to twenty (20) prorated vacation leave days each contract-year upon the prior approval of the Superintendent in accordance with Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Employment Contract. No unused accrued vacation days shall be paid out by the Board under any circumstances.

9. **SICK LEAVE, PERSONAL LEAVE, AND SEVERANCE PAY**

A. **Sick Leave**

- a. Employee shall be entitled to sick leave in accordance with R.C. 124.38 or R.C. 3319.141 as applicable, as well as Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Employment Contract.
- b. Employee shall be entitled to accumulate sick leave in accordance with R.C. 124.38 or R.C. 3319.141 as applicable, as well as Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Employment Contract.
- c. Employee may use sick leave in accordance with R.C. 124.38 or R.C. 3319.141 as applicable, as well as Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Employment Contract.

- B. **Personal Leave:** Employee shall be entitled to up to be paid up to three (3) prorated personal days for each contract-year upon the prior approval of the Superintendent. Employee shall not use more than a combination of ten (10) consecutive vacation and personal days (either collectively or independently) in any given contract-year without the prior approval from the Superintendent.

While no unused accrued personal days shall ever be paid out by the Board under any circumstances, unused accrued personal days shall convert to sick leave days.

- C. **Severance Pay:** Employee shall be entitled to any severance pay in accordance with R.C. 124.39(B) or any other applicable laws of the State of Ohio unless the Board adopts a policy under R.C. 124.39(C) providing more severance benefits to Employee than those set forth in R.C. 124.39(B).

10. **PERFORMANCE EVALUATION**

Pursuant to R.C. 3319.02, the Board shall adopt procedures for the evaluation of Employee and shall evaluate Employee in accordance with those procedures. The Board shall consider an evaluation upon those procedures in deciding whether to renew Employee's contract. The establishment of an evaluation procedure shall not create an expectancy of continued employment. Nothing in either R.C. 3319.02 or this Employment Contract shall prevent the Board from making the final determination regarding the renewal or nonrenewal of Employee's contract.

11. **CONTRACT RENEWAL OR NONRENEWAL**

Renewal or nonrenewal of this Employment Contract by the Board shall be in accordance with R.C. 3319.02 and any and all applicable laws of the State of Ohio.

12. **ABOLISHMENT OF POSITION AND SUSPENSION OF CONTRACT**

The Employee's final assigned position may be abolished in accordance with Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Employment Contract. This Employment Contract may be suspended in accordance with Board policies as may be amended from time to time, Board administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Employment Contract.

13. **CONTRACT TERMINATION**

This Employment Contract may be terminated by:

- a. Mutual agreement of the Parties;
- b. Retirement, disability, or death of Employee;
- c. Termination by the Board in accordance with R.C. 3319.16 and any and all applicable laws of the State of Ohio;
- d. Failure to fully comply with the Board's Code of Conduct and Ethics as may be amended from time to time by the Board;

- e. Failure of Employee to maintain a valid certification/license/endorsement;
- f. Failure of Employee to secure a position schedule bond in a reasonable amount acceptable to the Board; and/or
- g. As otherwise provided by law.

14. COMPLETE AGREEMENT

This Employment Contract sets forth the complete agreement of the Parties and shall not be varied or amended except in writing signed by both parties and pursuant to a properly adopted resolution of the Board.

15. SAVINGS CLAUSE

If any portion of this Employment Contract is deemed to be illegal due to a conflict with state or federal law, the remainder of this Employment Contract shall remain in full force and effect.

16. COUNTERPARTS

This Employment Contract may be executed in counterparts, each of which shall be an original, but all of which together shall constitute but one and the same instrument. Delivery of an executed counterpart of a signature page of this Employment Contract by electronic means shall be effective the same as the delivery of a manually executed counterpart.

17. REVIEW BY COUNSEL

Employee represents and warrants that this Employment Contract is the result of a full and otherwise fair faith bargaining over its terms following a full and otherwise fair opportunity to have legal counsel for Employee review this Employment Contract and to verify that the terms and provisions of this Employment Contract are reasonable and enforceable. Employee acknowledges that Employee has read and understands the foregoing provisions and that such provisions are reasonable and enforceable. This Employment Contract has been jointly drafted by both parties.

[Signature Page to Follow]

**FOR THE AUBURN VOCATIONAL
SCHOOL DISTRICT
BOARD OF EDUCATION:**

FOR SEAN DAVIS:

Erik L. Walter*
Board President
(In Official Capacity Only)

Sean Davis

Sherry Williamson*
Treasurer
(In Official Capacity Only)

Dr. Brian Bontempo*
Superintendent
(In Official Capacity Only)

Authorized Pursuant to Board Resolution No. _____

*This Agreement has no legal effect absent Board approval.

[Treasurer Certificates to Follow]

**AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION
R.C. 5705.41 AND R.C. 5705.412 CERTIFICATES**

We certify that the Auburn Vocational School District Board of Education has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Auburn Vocational School District Board of Education to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal years in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

**Erik L. Walter, Board President
(In Official Capacity Only)**

**Sherry Williamson, Treasurer
(In Official Capacity Only)**

**Brian Bontempo, Superintendent
(In Official Capacity Only)**

Auburn Career Center

JOB TITLE: Director of Public Safety
CLASSIFICATION: Professional
ASSIGNMENT: EMS and Fire Education (Public Safety Programs)
REPORTS TO: Director of Adult Workforce Education
CONTRACT: Full Time/Administrator

SYNOPSIS:

- Support Mission of Auburn Career Center

Auburn Career Center provides an innovative career and technical education that empowers all learners to excel in the emerging workplace and enrich their community.

- Implement Auburn Career Center Core values

We Believe that:

People are personally responsible for their choices and actions.

Treating people with dignity and respect will enrich learning.

Attitude and goal drive achievement.

All people can learn.

All people can make positive contributions

Change is exciting and essential for growth.

- Maintain professional and orderly environment in the Workforce Education Office area.
- Assist in creating partnerships between Auburn Career Center and businesses, agencies and communities as directed by the super intendant
- Assist in promoting a positive and informed public perception of Auburn Career Center's services, programs, outreach, business partnerships, and especially success of Auburn students.
- Employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District. (Board Policy 3120.01)

Auburn Career Center



JOB TITLE: Director of Public Safety
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- Assist in promoting a positive and informed public perception of Auburn Career Center's services, programs, outreach, business partnerships, and especially success of Auburn students.
- Employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District. (Board Policy 3120.01)

ABILITIES REQUIRED:

The following characteristics and physical skills are essential for the successful performance of assigned duties.

- Articulates a clear vision and provides leadership for the continuous improvement of programs and services.
- Promotes a positive work environment and engenders staff enthusiasm
- Skillfully manages individual, group, and organizational interactions
- Averts problem situations and intervenes to resolve conflicts and informs Superintendent of all issues and/ or problems
- Interprets information accurately and initiates effective responses
- Effectively uses verbal, nonverbal, writing and listening skills
- Organizes task and manages time effectively
- Completes paperwork accurately. Verifies and correctly enters data.
- Maintains an acceptable attendance record and is punctual
- Travels to meeting and work assignments

WORKING CONDITIONS:

Exposure to the following situations may range from remote to frequent based on circumstances and factors that may not be predictable.

- Duties may require prolonged use of computer keyboard and monitor
- Duties may require working under time constraints to meet deadlines
- Exposure to adverse weather conditions and seasonal temperature extremes
- Potential for exposure to blood-borne pathogens and communicable diseases
- Potential interaction with disruptive and/or unruly individuals

PERFORMANCE EVALUATION:

Job performance is evaluated according to negotiated agreements and policy provisions adopted by the Auburn Career Center Board of Education. (Board Policy 3220)

Auburn Career Center Board of Education is an Equal opportunity employer offering employment with our regard to race, color, religion, gender, national origin, age or disability. This job description summary does not imply that these are the only duties to be performed. This job description is subject to change in response to funding variables, emerging technologies, improved operating procedures, productivity factors, and unforeseen events.

Employee Date

Superintendent Date

**Auburn
Career Center**



Attachment Item #17

*Approve Part Time Salary
Schedule*

Auburn Career Center



Part Time Salary Schedule

2022-2023

Substitute Teacher Rate	Per Day	\$107.00
Substitute Teacher Rate	Per ½ Day	\$53.50
Substitute Teacher “Floater” Rate	Per Hour	\$15.29
Substitute Secretary/Receptionist	Per Hour	\$14.90
Substitute Cafeteria Supervisor	20% of the subs normal hourly rate	
Substitute Kitchen Help	Per Hour	\$14.00
Building/Security Check	Per Hour	\$46.04
Student Intern	Per Hour	\$14.00
Van Driver	Per Hour	\$15.29
Customer Service Substitute	Per Hour	\$14.90

Board Approved:

**Auburn
Career Center**



Attachment Item #18

*Approve 2021-2022
Revised School District
Calendar*

July 21

26th ~ 220 Administrator Start Date

December 21

2nd ~ District Evening Open House
22nd - 31st ~ Winter Break ~ No School

May 22

27th ~ Last Day of School
30th ~ Memorial Day ~ No School
31st ~ Teacher Compensatory Day ~ No School

August 21

13th, 16th & 17th ~ District In-Service Days
16th ~ High School Orientation Day
18th ~ First Day of School

January 22

3rd ~ Winter Break ~ No School
4th ~ Classes Resume
17th ~ MLK Day ~ No School

June 22

16th ~ 220 Administrator Last Day
20th ~ Juneteenth Day ~ No School

September 21

3rd ~ District In-Service Day ~ No School
6th ~ Labor Day ~ No School

February 22

21st ~ President's Day ~ No School

October 21

6th ~ High School Parent/Teacher Conferences
8th ~ NEOEA Day ~ No School

March 22

2nd ~ High School Interview Night
21st - 25th ~ Spring Break ~ No School
28th ~ Classes Resume

November 21

24th ~ Teacher Compensatory Day ~ No School
25th - 26th ~ Thanksgiving Break ~ No School

April 22

15th & 18th ~ Break ~ No School
19th ~ Classes Resume

**Grading Periods
45 Days**

Qrt. 1 8/18/2021-10/21/2021
Qrt. 2 10/22/2021 - 1/10/2022
Qrt. 3 1/11/2022 - 3/16/2022
Qrt. 4 3/17/2022 - 5/27/2022

**Auburn
Career Center**



Attachment Item #23

*Approve Class A Live Fire
Training Simulator*



Forge Fire & Company (Formerly Fire Force Inc)

Todd Shepherd

Business Number 614.403.0833

6835 Twp Rd 91

Mount Gilead, OH 43338

6144030833

www.forgefireandcompany.com

forgefirecompany@gmail.com

ESTIMATE

EST0139

DATE

09/02/2021

TOTAL

USD \$283,500.00

TO

Auburn Career Center

Sean Davis

8140 Auburn rd.

Concord, OH 44077

sdavis@auburncc.org

DESCRIPTION	RATE	QTY	AMOUNT
40'x 8' Class A Live Fire Training Simulator	\$75,000.00	1	\$75,000.00
40' Class A live fire shipping container simulator. Includes the following:			
- NFPA CERTIFICATION.			
- Patented modular interchangeable bolt-in construction on all features.			
- Heavy guage commercial grade steel lined with non exposed 2400 ceramic insulation burn room. Includes high efficiency venting(Bolt-in panels)			
- Exterior & interior staircases/railings			
- Three windows w/closing panels, includes drywall clearing to simulate glass clearing.			
- Two fire rated steel entry doors with locking closures/self close spring hinges.			
- Two moveable bedroom walls with fire rated steel doors and closures levers.			
- Magnetic removable A,B,C,D signs.			
Additional 40' x 8' Training Simulator	\$50,000.00	1	\$50,000.00
Addition to other spec'd building simulator. Bottom level addition. Includes the following:			
- Patented modular interchangeable bolt-in construction.			
- Moveable Maze Wall System that quickly changes the layout 16 different ways.			
- Three windows w/closure panels and drywall clearing.			
- One steel fire rated entry door with locking handle closures, self closing spring hinges.			
- Adjoining doorway trim Kits x 2 to connect the two container layouts.			
- One moveable bedroom wall with fire rated steel door.			

DESCRIPTION	RATE	QTY	AMOUNT
Additional 2nd Level 40'x8' Training Simulator Addition to other spec'd building simulator. Second level addition. Includes the following: - Patented modular interchangeable bolt-in construction. - Heavy guage commercial grade steel lined with non exposed 2400 ceramic insulation burn room. Includes high efficiency venting(Bolt-in panels) - Two windows w/closure panels and drywall clearing. - One steel fire rated entry door with locking handle closures, self closing spring hinges. - One moveable bedroom wall with fire rated steel door.	\$75,000.00	1	\$75,000.00
Thermal monitoring (Optional) Monitor up to twp separate fires at once. Bluetooth operation. Removable and easy maintenance.	\$2,500.00	1	\$2,500.00
Alpha Training Building Door (OPTIONAL) -Flexible yet heavy duty door realistically replicates flex/progress capture of actual doors. -Actual crush gap with inexpensive consumables. Multiple crush levels replicates many types of door construction. - Modular bolt together frame system w/ easy pin door. - Hinge pulling/cutting. Anatomically placed high, mid & low hinges actually insert between frame and door. - Built-in anatomically placed lock pull option. Pull actual locks.	\$8,500.00	1	\$8,500.00
Crane Setup	\$2,000.00	1	\$2,000.00
3 Level Straight Run Stair Tower 30' Total height. Adjoining and connected to the Class A Training Simulator @ the 2nd level. - Galvanized - HD all steel construction - 36" wide stairs - OSHA approved railings - 3'x6' staircase landings - Top 30' landing has OSHA railings	\$43,000.00	1	\$43,000.00
30' Staircase Tower Setup	\$2,000.00	1	\$2,000.00
30' Staircase Tower Enclosure (optional) Enclose the 30' stair tower with steel. 1st and 2nd level will have slide opening large windows.	\$20,000.00	1	\$20,000.00
Ventilation roof cut prop 8' x 8' w/ ceiling punch through. Quick jig setup for resupply of wood. Safety railings & chain.	\$5,500.00	1	\$5,500.00

AUBURN CAREER CENTER ALPHA SIDE

42" I
OSHA



**Auburn
Career Center**



Attachment Item #24

*Approve LPG Live Fire
Vehicle Simulator*



Forge Fire & Company (Formerly Fire Force Inc)

Todd Shepherd
Business Number 614.403.0833
6835 Twp Rd 91
Mount Gilead, OH 43338
6144030833
www.forgefireandcompany.com
forgefirecompany@gmail.com

ESTIMATE

EST0126

DATE

08/09/2021

TOTAL

USD \$95,000.00

TO

Auburn Career Center

Sean Davis
8140 Auburn rd.
Concord, OH 44077
sdavis@auburncc.org

DESCRIPTION	RATE	QTY	AMOUNT
LPG live fire vehicles/500 gal tank/ fuel spill pan/ LPG tree prop Vehicle includes: - Engine compartment fires with opening hood. - Interior compartment fires with 4 working doors. - Midsize SUV/Jeep style - Quick connect LPG plumbing. 500 gallon LPG tank includes: - Belly impingement fires. - Pressure relief valve (pop off valve) fires. - Lid closure with control valve. - Quick connect LPG plumbing Fuel spill pan: - 10'x10'x6" - Quick connect LPG plumbing LPG Tree: - 6' Height - Three dimensional live fire tree prop - Quick connect LPG plumbing	\$70,000.00	1	\$70,000.00

DESCRIPTION	RATE	QTY	AMOUNT
LPG fueling system (estimated) Many options available TBD based on props and site factors. We recommend saving this cost and ordering a bobtail filling truck.	\$25,000.00	1	\$25,000.00
TOTAL			USD \$95,000.00

Includes a one year warranty and Train-to-trainer class on setup/use.

Terms: 50% down with remaining due at delivery.

Ordering: email order confirmation or PO to forgefirecompany@gmail.com



Vehicle fire



Vehicle fire



Vehicle fire



Vehicle



Fuel spill pan fires



Fuel spill pan fire



500 gallon LPG tank fire



LPG fueling system to fuel props (mobile version shown)

**Auburn
Career Center**



Attachment Item #28A

Consent Agenda:

Technology Service

Agreement with EduTech

Group, LLC.

TECHNOLOGY SERVICES AGREEMENT

This Technology Services Agreement (“Agreement”) is entered into between EduTech Group, LLC, a California limited liability company (“EduTech”), 130-A Cochran St., Simi Valley, CA 93065, and Auburn Vocational School District Board of Education (“Board”), 8221 Auburn Road, Concord, Ohio 44077 (collectively, “Parties”).

WHEREAS EduTech is an education technology company focused on delivering curated Edtech products and Technology services to US schools public and private;

WHEREAS Board is an Ohio school district board of education that provides high quality education to students within its designated territory; and

WHEREAS the Parties desire to formalize this Agreement to allow EduTech to provide the delivery of Technology services pursuant to this Agreement.

NOW THEREFORE, in consideration of the mutual promises and obligations contained herein and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. TECHNOLOGY SERVICES AND PERSONNEL

- a. **Technology Services:** EduTech shall provide Board the Technology services (“Technology Services”) as set forth in Exhibit A, which is attached hereto and incorporated herein.
- b. **Exclusions and Third-Party Services:** Unless otherwise specifically stated on Exhibit A, Board expressly acknowledges that the Technology Services do not include any services related to security, such, as for example, the prevention or mitigation of computer viruses, data hacks, and cyber intrusions, and that Board is solely responsible for ensuring the security of its own data and computer systems. Board further acknowledges that the Technology Services may require the availability of certain platforms and services that are provided and maintained by third-parties (e.g., Google, Microsoft, Facebook, Twitter, etc.), and which platforms and services are subject to their own terms of use and policies. EduTech assumes no responsibility or liability for any interruption or termination of those third-party platforms or services, or for any changes to their terms of use or policies.
- c. **Employees:** All technology personnel provided by EduTech pursuant to this Agreement shall remain EduTech employees. Without limitation to the foregoing, EduTech shall be responsible for, with respect to its own employees, all hiring practices, employee evaluations, and employee compensation and benefits paid to its employees,

- d. **Facilities and Equipment:** During the term of this Agreement, EduTech personnel may enter Board facilities and access Board equipment solely for the purpose of performing the Technology Services consistent with the terms of this Agreement. Board disclaims any warranty, guarantee, or representation with respect to the nature and condition of the facilities and equipment.
- e. **Materials and Supplies:** Board shall provide the software, equipment, systems, materials, and supplies necessary for EduTech to perform the Technology Services. EduTech shall advise Board regarding any additional software, equipment, systems, materials and supplies that may be necessary for EduTech to perform the Technology Services. All software, equipment, and systems purchased or otherwise provided by Board under this Agreement shall remain the property of Board. Board hereby represents and warrants that EduTech shall have full right and license (including any licenses from third-parties) to use any software, equipment, systems, materials, or supplies provided by Board for the purpose of performing the Technology Services to the extent permitted by law.
- f. **Access and Use:** Board shall provide EduTech personnel with the necessary access, workspace, passwords, and codes to provide the Technology Services.
- g. **Cooperation:** All Board personnel shall cooperate with EduTech in implementing the Technology Services, and Board shall comply with all reasonable requests of EduTech necessary to the performance of EduTech's duties under this Agreement. However, under no circumstances shall EduTech personnel manage, direct, discipline, transfer, suspend, lay off, recall, promote, discharge, assign, reward, evaluate, or otherwise supervise Board personnel.

2. PAYMENT AND REIMBURSEMENT

- a. In exchange for the Technology Services to be provided during the initial twelve (12) month term of this Agreement, the District shall pay to EduTech the sum of One Hundred Thirty Thousand Dollars and Zero Cents (\$130,000.00), payable in equal quarterly installments, with each installment due no later than one calendar month prior to the end of the quarter pursuant to the payment schedule attached hereto and incorporated herein as Exhibit B.
- b. Board shall reimburse EduTech upon request for all reasonable and ordinary out-of-pocket expenses incurred by EduTech specifically on behalf and for the benefit of Board and upon the written approval of Board.

- c. All payments tendered by Board under this Agreement shall be made payable to “EduTech Group, LLC” and delivered to EduTech Group, LLC, 130-A Cochran St., Simi Valley, CA, 93065.

3. TERM

The term of this Agreement shall be twelve (12) months, commencing as of the date of this Agreement. This Agreement shall be subject to termination as provided in Section 4 below.

4. TERMINATION

- A. Board’s failure to make payment when due shall constitute a breach of this Agreement. If such breach is not cured within five (5) calendar days, then EduTech may, at its option, elect to either (i) suspend all Technology Services until all past due amounts are paid during which time EduTech shall remain entitled to payment as though EduTech had provided the Technology Services; or (ii) terminate this Agreement, effective immediately, at which time any outstanding balance due on the date of termination shall be made on a pro rata basis. Notwithstanding the foregoing, EduTech’s failure to exercise either of these remedies shall not constitute a waiver of the same.
- B. EduTech’s failure to perform any obligation under this Agreement shall constitute a breach of this Agreement. If such breach is not cured within five (5) calendar days or less depending on the breach, then Board may, at its option, elect to terminate this Agreement, effective immediately. Notwithstanding the foregoing, Board’s failure to exercise either of these remedies shall not constitute a waiver of the same.

5. CRIMINAL RECORDS CHECKS ON EMPLOYEES

EduTech shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws are adhered to and satisfied.

6. CONFIDENTIALITY/EDUCATION AND STUDENT RECORDS

- a. The Parties acknowledge that, in the course of performing their obligations under this Agreement, the Parties may obtain certain confidential and proprietary information about the other party including, but not limited to, student personally identifiable information which is designated as confidential under applicable laws (“Confidential Information”). The Parties agree that the Parties shall only use Confidential Information of the other party in the performance of their respective obligations under this

Agreement and that the Parties shall not, at any time during or following the term of this Agreement, divulge, disclose, or communicate any Confidential Information to any other person, firm, corporation, or organization or otherwise use the Confidential Information for any purpose whatsoever without the prior written consent of the disclosing party.

- b. Confidential Information does not include information which is: (a) in the public domain other than by a breach of this Agreement on the part of the recipient; (b) rightfully received from a third-party without any obligation of confidentiality; (c) rightfully known to the recipient without any limitation on use or disclosure prior to its receipt from the disclosing party; (d) independently developed by the recipient; or (e) disclosed pursuant to the order or requirement of a court, administrative agency, or other government body.

7. RELATIONSHIP BETWEEN THE PARTIES

- a. **Independent Contractor:** This Agreement is made with EduTech as an independent contractor and not as an employee or affiliate of Board.
- b. **Separate Entities:** At all times, the relationship of the Parties shall be as separate entities.
- c. **Not a Joint Venture:** Nothing contained in this Agreement shall be deemed to be interpreted as a partnership or joint venture or any other arrangement whereby one party is authorized to act as an agent for another.
- d. **Employees:** Employees of the Parties shall remain employees of their respective employers and such employers shall have supervisory and all other responsibility for its respective employees.
- e. **Liability:** Each party is liable for the conduct of its own employees, as well as for conduct done at the direction of its own employees.

8. NO THIRD-PARTY BENEFICIARY

This Agreement is only for the benefit of the Parties and shall not be construed as or deemed to operate as an agreement for the benefit of any third-party or parties, and no third-party or parties shall have a right of action or obtain any right to benefits or position of any kind for any reason whatsoever.

9. ASSIGNMENT

No party shall be deemed to be in breach or default of any provision of this Agreement by reason of a delay or failure in performance due to acts of God, acts of governments, wars, riots, strikes, accidents in transportation, or other causes beyond the control of the Parties.

14. AMENDMENT

No modifications, waiver, mutual termination, or amendment of this Agreement is effective unless made in writing and signed by both parties.

15. GOVERNING LAW

This Agreement shall be governed by and construed under the laws of the State of Ohio. Venue for any action regarding this Agreement shall be any court of competent jurisdiction located in Lake County, Ohio.

16. ENTIRE AGREEMENT

This Agreement constitutes the complete and exclusive Agreement between the Parties. No other promises or agreements of any kind have been made to cause the Parties to execute this Agreement.

17. INSURANCE/RESPONSIBILITY

a. **Limitation of Liability:** Each party shall only be responsible for the payment of claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of their respective employees or agents in connection with the performance of the services for which they may be held liable under applicable law.

b. **Insurance and Attorney Fees:** Each party shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Agreement. In the event a lawsuit is brought by a third-party against a party in connection with the Technology Services, each Party shall each be responsible for its own attorney fees and costs associated with such litigation.

18. EXECUTION IN COUNTERPARTS: This Agreement may be executed in counterparts, each of which shall be deemed an original and both of which together shall constitute one Agreement. True and correct copies, including facsimile, electronic, or PDF copies of signed counterparts, may be used in place of originals for any purpose and shall have the same force and effect as an original.

[Signature Page to Follow]

FOR EDUTECH GROUP, LLC:

CTO/General Manager

Date

FOR AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

Board President (In Official Capacity Only)*

Date

Superintendent (In Official Capacity Only)*

Date

Treasurer (In Official Capacity Only):*

Date

*This Agreement has no legal effect absent Board action

**AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION
R.C. 5705.41 AND R.C. 5705.412 CERTIFICATES**

We certify that the Auburn Vocational School District Board of Education has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Auburn Vocational School District Board of Education to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal years in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

Board President (In Official Capacity Only)

Treasurer (In Official Capacity Only)

Superintendent (In Official Capacity Only)

EXHIBIT A
TECHNOLOGY SERVICES

During the term and at the times specified in the Agreement to which this Exhibit A is attached, EduTech shall provide the following Technology Services:

- Information Technology Director
 - Management of engineers and technicians providing services to the school
 - Technology Planning
 - Technology Project Management
 - Technology Purchasing
 - Advise on all purchases that use or contain technology
- Technology Programs Manager
 - Manage all aspects of 1:1 Deployment
 - Device inventory and management
 - Device repair
 - Device parts inventory and management
 - Device application management
 - Google Management Console Services
 - Creation of accounts
 - Management of all Google apps
- Network Operation Engineer
 - Monitor and repair network equipment
 - Implement networking best practices for performance and security
 - Configure and install new network equipment
 - Maintain and update school servers
 - Configure and install new servers
 - Maintain network firewall and filter
- Break/Fix Technician
 - Troubleshooting and repairs of classroom technology
 - Troubleshooting and repairs of non 1:1 computing devices
 - On site resource for EduTech engineers and technicians
- Supplemental Staff
 - Technicians and interns available for certain resource intensive projects such as large scale deployments of Chromebooks or mass imaging of user desktops

Any changes or additions to the above services shall be made in writing signed by both parties. District acknowledges and agrees that any such changes or additions to the above services may result in an increase to the regular compensation owed to EduTech under the Agreement.

EduTech Initials: _____ Date: _____

District Initials: _____ Date: _____

Technology Services Agreement

EXHIBIT B
INITIAL TERM – PAYMENT SCHEDULE

Period	Months During Period	Payment Due Date	Payment Due
1	July 1, 2022 – September 30, 2022	June 1, 2022	\$32,500.00
2	October 1, 2022 – December 31, 2022	September 1, 2022	32,500.00
3	January 1, 2023 – March 31, 2023	December 1, 2022	32,500.00
4	April 1, 2023 – June 30, 2023	March 1, 2023	32,500.00
TOTAL			\$130,000.00

EduTech Initials: _____ Date: _____

District Initials: _____ Date: _____

**Auburn
Career Center**



Attachment Item #28B

Consent Agenda:

Public Safety Affiliation

Agreements for 2022-2023



*List of Affiliation Agreements
for Public Safety Programs*

Bainbridge Township Fire Department

Chardon Fire Department

Community Care Ambulance

Concord Fire Department

Eastlake Fire Department

Euclid Fire Department

Jefferson Emergency Rescue District

Madison Fire Department

Mayfield Heights Fire Department

Mentor Fire Department

Munson Fire Department

Northwest Ambulance District

Painesville City Fire Department

Painesville Township Fire Department

Perry Fire Department

Solon Fire Department

Lake Hospitals System

Lane Life Transportation

South Euclid Fire Department

Wickliffe Fire Department

Willoughby Fire Department

Kirtland Fire Department (EMT only)

Willoughby Hills Fire Department (EMT only)

**Auburn
Career Center**



Attachment Item #28C

Consent Agenda:

ACEMAPP Member

Agreement with Michigan

Health Council



ACEMAPP Member Agreement

THIS MEMBER AGREEMENT ("Agreement") is made as of the dates written below by and between Auburn Vocational School District Board of Education ("Member"), whose address is:

8140 Auburn Rd.
Concord, OH 44077

and Michigan Health Council ("MHC"), a Michigan nonprofit corporation, whose address is:

2121 University Park Drive, STE 150
Okemos, Michigan 48864

Recitals

WHEREAS, MHC offers Member access and utilization of ACEMAPP, a student, volunteer and staff management, learning management, requirement management, clinical placement system;

WHEREAS, ACEMAPP maintains a database of student, volunteer and contractual staff profiles, computer based learning and assessments and other requirements necessary for clinical placements and onboarding into health system facilities which will be accessible by colleges, universities, clinical sites, faculty and students and a database of clinical placement, job shadowing, and observational opportunities along with institutional profiles of members and allows Members access to information concerning such opportunities;

NOW, THEREFORE, the parties agree as follows:

1. Participation- ACEMAPP.

- a. Member, upon payment of the member fee described in Exhibit B, will be entitled to utilize ACEMAPP during the term of this Agreement. Member agrees to furnish information (including updates on a timely basis) regarding placement opportunities, institutional profiles, student eligibility, requirement standards and registration for clinical placements to ACEMAPP in such format as ACEMAPP shall reasonably require and which at all times shall be accurate and verified in all respects.
- b. MHC agrees that information furnished by Member with respect to placement opportunities, institutional profiles, student eligibility and registration for clinical placements and student performance on required assessments will be maintained in the database of ACEMAPP in the same manner and format as such information is maintained on behalf of other members. MHC agrees to provide members with information regarding placement opportunities and access to information regarding student's fulfillment of regulatory requirements.

- c. Member acknowledges that MHC's role under this agreement is the coordination of placement and onboarding activities between schools, hospital/health care providers, volunteers and contract staff who are participants in ACEMAPP and that the final decision of whether any clinical site will accept any particular clinical placement request or grant facility access to any individual shall be at the sole discretion of the Member. Nothing in this agreement shall require Member to accept a clinical placement for student from an organization which does not have a current Affiliation Agreement with Member.

2. Member Fees.

The membership fees for the initial term of this agreement shall be in accordance with the fee structures attached in Exhibit B.

3. Term.

The initial term of this agreement shall be for the period commencing July 1, 2022 and ending June 30, 2023.

4. Termination.

- a. Either party may terminate this Agreement upon the other party's breach of this Agreement and failure to remedy any such breach within thirty (30) days of receiving written notice thereof;
- b. Either party may terminate this Agreement without cause upon (90) days written notice;
- c. Upon termination, any data solely owned by Member will be removed from ACEMAPP.

5. Covered Sites, Programs and Departments.

Only sites programs and departments listed in Exhibit A are covered by this agreement.

6. Ownership of Data.

Upon submission of Member's data, MHC shall be considered to hold a restricted, nonexclusive, nontransferable, license in such data; provided, however that MHC shall not use such data for any purpose other than coordination of placements, onboarding and communication related to system functions and services as otherwise set forth in this Agreement.

7. Data.

By entering into this Agreement, MHC represents and warrants that it has obtained adequate and appropriate consents and authorizations from users to share user data with Member through the ACEMAPP database. MHC agrees to hold Member harmless for any damages, claims, losses, or liabilities caused by MHC's failure to obtain adequate and appropriate consents and authorizations from such users.

Notwithstanding the foregoing, Member acknowledges that MHC utilizes and relies upon third parties, including schools, to provide certain student related verification data and periodic status updates regarding fulfillment of regulatory requirements, by uploading information directly to ACEMAPP for access by Members. This information includes but may not be limited to background checks, drug screening, immunization records and verification of student eligibility requirements. MHC does not independently verify the accuracy of such information and makes no warranty or guaranty regarding such third party data. MHC agrees to investigate or correct any information that is demonstrated to be inaccurate or misleading with reasonable dispatch upon being made aware of the issue by a third party, Member, school or student, as the case may be.

8. Confidentiality.

Unless otherwise mandated by R.C. 149.43 and applicable public record laws, Neither party shall disclose to any other person or entity the other party's confidential information (as defined below) other than to such party's consultants, attorneys, and other persons retained for purposes of advising it concerning this transaction, each of whom shall be bound by the non-disclosure provisions of this section. To the extent disclosure of confidential information between the parties is necessary to operate the ACEMAPP system, the parties agree to retain such information in confidence, and to require their respective employees, consultants, professional representatives and agents do the same. For purposes of this agreement, the term "confidential information" includes anything provided by one party to any other pursuant to this agreement or the transactions contemplated thereby, including without limitation, business plans, price, costs, revenue share and data; agreements with hospitals, clinical sites, educational institutions, personnel or software vendors; this agreement and any other agreements or business plan arising out of this agreement, and any other information that is not in the public domain.

The commitment set forth in this Section of the agreement with respect to each party's (for purposes of this section, a "disclosing party") confidentiality obligations shall not extend to any portion of the confidential information of the other party (for purposes of this section, a "non-disclosing party") which a disclosing party may show; (i) was, prior to the date hereof known to the disclosing party as information available to the public; or (ii) hereafter, and through no act of the disclosing party, is generally available to the public; or (iii) corresponds to information furnished to disclosing party by any third party having a bona fide right to do so; or (iv) corresponds to information furnished by the non-disclosing party to any third party on a non-confidential basis.

9. Remedies.

The parties acknowledge that their respective rights under this Agreement are special, unique and of extraordinary character. Each party agrees, therefore, that if it violates or fails and/or refuses to perform any covenant, or agreement made by it herein, the other party may, in addition to any remedies at law for damages or other relief, institute and prosecute an action to enforce specific performance of such covenant or agreement or seek any other equitable relief.

10. Severability.

The Invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of other provisions of this Agreement. This Agreement shall be construed in all aspects as if such invalid or unenforceable provisions were omitted.

11. Limitation of Liability.

To the maximum extent permitted by applicable law, in no event shall MHC or its licensors be liable to Member or any third party for lost or damaged data, substitute goods, lost profits, interruption of business or any special, indirect, consequential, punitive, or incidental damages, however caused, whether based on contract, negligence, strict liability tort, warranty, or any other legal theory. In no event shall liability of MHC or its licensors for the use or inability to use ACEMAPP, its website, or for breach of this Agreement exceed the amount of revenue shared.

12. Disclaimer of Warranty.

MHC warrants that it has the right to enter into this Agreement; however, MHC makes no further warranty of any kind, whether express or implied, concerning ACEMAPP, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.

13. Assignment of the Agreement.

Unless the other party agrees in writing, a party may not transfer, assign or delegate any right or duty under this Agreement to another person or entity.

14. Third Party Beneficiary Rights.

The parties do not intend to create in any other individual or entity the status of a third party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The provisions of this Agreement are intended only to assist the parties in determining and performing their obligations under this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.

15. Amendments.

Either party may request changes to this Agreement. Any changes, modifications, revisions or amendments to this Agreement which are mutually agreed upon by and between the parties to this Agreement shall be incorporated by written instrument, and effective when executed and signed by all parties to this Agreement.

16. Governing Law.

The construction, interpretation and enforcement of this Agreement shall be governed by the laws of the State of Ohio. The courts of the State of Ohio shall have jurisdiction over any action arising out of this Agreement.

17. Notices.

All notices shall be given to the signing parties below at the addresses written above.

18. Waiver.

None of the conditions or provisions of this Agreement shall be held to have been waived by any act or knowledge on the part of either party, except by an instrument in writing signed by a duly authorized officer or representative of such party. Further, the waiver by either party of any right hereunder or the failure to enforce at any time any of the provisions of this Agreement, or any rights with respect hereto, shall not be deemed to be a waiver of any other rights hereunder or any breach or failure of performance of the other party.

19. Entirety of Agreement.

This Agreement and any attached exhibit(s), schedule(s), and/or addenda (which exhibit(s), schedules, and/or addenda are made a part of this Agreement and incorporated herein by reference) constitute the entire and integrated agreement between the parties hereto with respect to the subject matter hereof. All previous understandings relative thereto, either written or oral, are hereby annulled and superseded.

20. Compliance with Laws.

In performing its obligations under this Agreement, each party will comply with, and will cause its affiliates, employees, and agents to comply with, the requirements of all applicable laws, rules, and regulations, including, without limitation, The Social Security Act, the federal Stark Law, the federal Anti-Kickback Statute, the federal False Claims Act, the federal Health Insurance Portability and Accountability Act (HIPAA), and all other applicable state and federal fraud and abuse laws and rules, as each of the foregoing may be amended from time to time. If any terms or conditions of this Agreement are determined by any court or by the Office of Inspector General of the Department of Health and Human Services to be contrary to any such statutes or regulations, the parties agree to promptly and in good faith confer and resolve any issues so as to make the performance of this Agreement consistent with all applicable

statutes and regulations. In the event the parties are unable to agree to new or modified terms as required to bring the entire Agreement into compliance, either party may terminate this Agreement on thirty (30) days' written notice to the other party. Each party represents and warrants that neither it, nor any person providing services under this Agreement is or will become ineligible to participate in Federal health care programs or Federal procurement or non-procurement programs, and has not been convicted of a criminal offense that could result in such party or individual becoming ineligible to participate in such programs. Each party will indemnify and hold the other harmless for any breach of this provision.

21. Access to Books and Records.

MHC shall maintain all documents and records in connection with the items and services provided under this Agreement until the expiration of four (4) years after the furnishing of any items services under this Agreement, or any longer period as may be required by law, and shall make such documents and records available to upon request by the Secretary of Health and Human Services and the Comptroller General of the United States, or their duly authorized representatives.

22. Signatures.

In witness whereof, the parties to this Agreement through their duly authorized representatives have executed this Agreement on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Agreement as set forth herein.



MICHIGAN HEALTH COUNCIL
A Michigan nonprofit corporation

Name: _____
(Please Print)

Sig: _____

Its: _____

Date: _____

AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION

Signature: _____ Date: _____

Print Name: _____

Title: Board President

Signature: _____ Date: _____

Print Name: _____

Title: Superintendent (Official capacity only*)

Signature: _____ Date: _____

Print Name: _____

Title: Treasurer (Official capacity only*)

Exhibit A: Covered Sites/Programs

Covered Sites/Campuses	Covered Programs
All	All

Exhibit B: Member Fees

MEMBER FEES ARE APPLIED FOR EACH INDIVIDUAL FACILITY REGISTERED IN ACEMAPP. THE ANNUAL NUMBER OF STUDENTS* DETERMINES THE MEMBER FEE ACCORDING TO THE SIZE CHART BELOW.

- < 5 students: Guest, \$0
- 5-25 students: \$200
- 25-49 students: \$600
- 50+ students: \$1,000

*ACEMAPP WILL WORK WITH MEMBER TO DETERMINE ANTICIPATED STUDENT COUNT FOR THE IMPLEMENTATION YEAR. STUDENT NUMBERS FOR SUBSEQUENT YEARS WILL BE BASED ON THE STUDENT COUNT IN ACEMAPP FROM THE PREVIOUS YEAR.

Exhibit C: Student Fee Payment Option

STUDENT FEES ARE \$50 PER STUDENT PER YEAR

STUDENTS WILL CHARGED DIRECTLY IN THE SYSTEM OR EDUCATIONAL INSTITUTIONS MAY ELECT TO PAY THIS FEE ON BEHALF OF THE STUDENTS AND WILL BE BILLED WHEN STUDENTS ARE ENROLLED. PLEASE CHECK THE APPLICABLE BOX BELOW:

- Student**
- Educational Institution**

**Auburn
Career Center**



Attachment Item #28D

Consent Agenda:

*Document Management
Agreement with COMDOC*

Document Management Agreement

We have written this Document Management Agreement (the "Agreement") in simple and easy-to-read language because we want you to understand its terms. Please read this Agreement carefully and feel free to ask us any questions you may have about it. We use the words You and Your to mean the customer. The words We, Us and Our refer to ComDoc.

Legal Customer Name		Mailing Address	
Auburn Vocational School District		8221 Auburn Rd	
City	County	State	Zip
Painesville	LAKE CO	OH	44077-9786
Equipment Location, if other than customer's address above		Address	
City	County	State	Zip

Federal Taxpayer ID: 34-0926564

1. We agree to provide to You the Equipment listed in 3 below and You promise to pay Us the minimum monthly payment in 2 below according to the following pricing. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set off, counterclaim or deduction of any amounts whatsoever.

2. Minimum Monthly Payment: \$4,658.21 Term of Agreement 60 Months

<p><u>Black Impressions</u></p> <p>Up to <u>50,000</u> black impressions per month</p> <p>Additional black impressions at \$ <u>0.00290</u> per impression.</p>	<p><u>Color Impressions</u></p> <p>Up to <u>25,000</u> color impressions per month</p> <p>Additional color impressions at \$ <u>0.02900</u> per impression.</p>
<p><u>Black Managed Print Impressions</u></p> <p>Up to <u>2,000</u> black MP impressions per month</p> <p>Additional black impressions at \$ <u>0.01000</u> per impression.</p>	<p><u>Color Managed Print Impressions</u></p> <p>Up to <u>2,000</u> color MP impressions per month</p> <p>Additional color impressions at \$ <u>0.10000</u> per impression.</p>

3. Equipment covered by this Agreement:

--

Together with all replacements, parts, additions, and accessories incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries.

SEE ATTACHED SCHEDULE A (Signed by Officer)

If any taxes are due, You agree to pay the tax in addition to Your monthly payment. Payments are due monthly beginning _____ and continue on the same day of each month until fully paid. You agree to pay for the monthly minimum number of impressions at the base charge per impression, even if You produce less than the minimum number of impressions. An impression is defined as a standard 8.5" x 11" print/copy. You agree that after You sign, We may insert or correct any information missing on this Agreement, including Your proper legal name. You agree to all the terms and conditions shown on this Agreement to include pages 2 and 3, that those terms and conditions are a complete and exclusive statement of Our agreement and that they may be modified only by written agreement and not by course of performance. You agree that this Agreement cannot be terminated except as provided for in this Agreement. You also agree that the Equipment will not be used for personal, family or household purposes. You acknowledge receipt of a copy of this Agreement. We have no obligation to You until We accept this Agreement by signing below. No separate amendments to this contract are valid unless signed by a ComDoc Corporate Officer.

Accepted on: _____
X
(ComDoc Acceptance)

Dated _____, 20____
X
(Customer Acceptance)

(Printed Name)

(Title)

(Continued from page 1 of 3)

- 4. **Transition Billing:** In order to facilitate a uniform billing cycle, this Agreement will begin within 30 days of the Equipment's installation date ("Effective Date"). You agree to pay a prorated amount for the period between the installation date and the Effective Date. This payment will be based on the minimum monthly payment prorated on a 30-day calendar month and will be added to Your first invoice.
- 5. **Additional Impressions:** You agree to notify Us of meter readings upon request. Meters will be reconciled quarterly and You will be billed for any additional impressions based on the additional impression rate. If impressions are not included, meters will be reconciled on a monthly basis based on actual usage. We have the right to invoice estimated meter reads or assigned volumes based on industry benchmarks if actual meter reads are not available.
- 6. **Late Charge:** If any part of a payment is more than 10 days late, You agree to pay a late charge of 10% of the scheduled payment.
- 7. **Automatic Agreement Renewal:** You shall provide Us written notice with Your intention to exercise Your option to return all, but not less than, all of the Equipment covered under this Agreement. The written notice must be received no less than 90 days, but not more than 120 days prior to the expiration date of this Agreement term. If You elect to return the Equipment to Us at the expiration of the original or any renewal term of the Agreement, You agree to return the Equipment in accordance with paragraph 10. If We have not received written notice from You of Your intention to return the Equipment at Your expense, or if You do not return the Equipment after providing notice, this Agreement will automatically renew for succeeding one-year periods commencing at the expiration of the original term. If renewed, the first renewal payment will be due the first day after the original term expires.
- 8. **Ownership of Equipment:** We are the owner of the Equipment and have title to the Equipment. You agree to keep the Equipment free and clear of all liens and claims.
- 9. **Warranties:** We pass along to You all manufacturer warranties on this Equipment. **WE MAKE NO WARRANTY EXPRESS OR IMPLIED, INCLUDING THAT THE EQUIPMENT IS FIT FOR A PARTICULAR PURPOSE OR THAT THE EQUIPMENT IS MERCHANTABLE.** ComDoc shall in no event be liable for any indirect, special or consequential damages or lost profits suffered or claimed to have been suffered by Customer as a consequence of any deficiency or insufficiency therein and/or in any services, supplies or spare parts provided to Customer by ComDoc. ComDoc's liability to Customer, if any, shall in no event exceed the total amount paid to ComDoc hereunder by Customer.
- 10. **Location of Equipment:** You will keep the Equipment at Your address as identified within this Agreement. You agree that the Equipment will not be moved from that address unless You get Our written permission in advance. If You exercise Your option to return the Equipment at the end of the term, You will immediately return the Equipment to Us in good condition to any place We designate. You will prepay all expenses of crating and shipping and You will properly insure the shipment.
- 11. **Loss; Damage; Insurance:** You agree to keep the Equipment fully insured against loss until this Agreement is paid in full and to have US and Our assigns named as lender's loss payable. You also agree to maintain public liability insurance covering both personal injury and property damage and You shall name US and Our assigns as additional insured. You agree to provide US certificates or evidence of insurance acceptable to Us, before this Agreement term begins. If You do not provide Us with acceptable evidence of insurance, We may, but will not be required to either 1) obtain such insurance for You and You will pay Us for the insurance premiums and related charges on which We may make a profit, or 2) We will add a monthly fee as a result of Our administrative costs and credit risk, on which We may make a profit.
- 12. **Indemnity:** You agree to reimburse Us for and to defend Us against any claim for losses or injuries caused by the Equipment. This indemnity obligation will continue even after the termination of this Agreement.
- 13. **Taxes and Fees:** You agree to pay a one-time documentation fee, all sales and use taxes, personal property taxes (including estimated final-year personal property tax) and all other taxes and charges, license and registration fees, relating to the possession or use of the Equipment as part of this Agreement or as billed by Us. You agree that if We pay any taxes or charges on Your behalf, You shall reimburse Us for all such payment. You agree that We have the right to bill applicable personal property taxes on an annual basis, with an administrative fee. You also agree to reimburse Us upon demand for any filing, releasing and associated fees incurred by Us in connection with any UCC financing statements or other filings. We may make a profit on any fees and estimated tax payments.
- 14. **Assignment:** You have no right to sell, transfer, or assign the Equipment or this Agreement. You agree that We may assign this Agreement without notice. If We do assign this Agreement, the new owner will have the same rights and benefits that We have now and ComDoc remains responsible for all of the obligations committed in this Agreement and the assignee is not responsible for such obligations. You agree not to assert against the new owner, assignee or secured party any claim, defense or right of offset that You may have against Us.
- 15. **Default:** This Agreement may not be prepaid and is non-cancelable. If You do not pay any payment when due or if You break any of Your promises in this Agreement or any other agreement with Us or You make or have made any false statement or misrepresentation to Us, You will be in default. We agree to provide You with written notice and a 15-day period of time to remedy the situation before exercising this clause. If You default, We can require and You will immediately pay the remaining payments under this Agreement and, at Our option, pay to Us an amount equal to Our residual interest in the Equipment as indicated by Our records or return the Equipment to Us pursuant to Section 10. It is further agreed that Your rights and remedies are governed exclusively by this Agreement. We can also use any of the remedies available to Us under the Uniform Commercial Code. If We refer this Agreement to an attorney for collection, You agree to pay Our reasonable attorney's fees and actual court costs. If We have to take possession of the Equipment, You agree to pay the cost of repossession. You agree that We will not be responsible to pay You any consequential or incidental damages for any default by Us under this Agreement.
- 16. **Other Rights:** You agree that any delay or failure to enforce Our rights under this Agreement does not prevent Us from enforcing any rights at a later time.
- 17. **Finance Lease:** You agree that this Agreement is a Finance Lease under Article 2A of the UCC. To the extent permitted by applicable law, You hereby waive any and all rights and remedies conferred upon You under UCC Sections 2A-303 and 2A-508 through 522. If it is determined that this Agreement constitutes a secured transaction, You hereby grant to Us a security interest in the Equipment and all proceeds thereof. You authorize Us to record a UCC-1 financing statement or similar instrument in order to protect Our interest in the Equipment. You hereby appoint Us as Your attorney-in-fact to sign Your name to any document for the purpose of filing returns associated with any taxes, so long as the filing does not interfere with Your right to use the Equipment.
- 18. **Legal Venue:** This Agreement and the respective rights and obligations of the parties shall be construed in accordance with and governed by the laws of the state of Ohio or the state of its assignee's principal place of business, as elected by Us or Our assignee. You consent to jurisdiction and venue of any state or federal court in Ohio or State of Our assignee's principal place of business, as elected by Us or our assignee, and waive the defense of inconvenient forum. **Both parties agree to waive their right to a jury trial.**
- 19. **Miscellaneous:** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute the same document; provided, however, only the counterpart that is marked "Original" and is in our possession shall constitute chattel paper under the UCC. The parties further agree that this Agreement and any related documents hereto may be authenticated by electronic means and You acknowledge that You have received a copy of this Agreement and agree that a facsimile or other copy containing Your faxed, copied or electronically transmitted signature and Our original signature (whether affixed by or on behalf of Us) and held by Us will be the sole "original" chattel paper and will be admissible as evidence of this Agreement. You waive notice of receipt of a copy of this Agreement with Our original signature. You hereby represent to Us that this Agreement is legally binding and enforceable against You in accordance with its terms. If any provision of this Agreement is deemed unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.
- 20. **USA Patriot Act Notice: Anti-Terrorism and Anti-Corruption Compliance:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who You control, own a controlling interest in, or who owns a controlling interest in or otherwise controls You in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither You nor any of Your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by Us in order to assist Us in maintaining compliance with anti-money laundering laws and regulations.

Customer Initials _____

Date _____

Our Agreement also covers the following:

- a. Full Maintenance covering all devices identified in Section 3 on Page 1 or Schedule A (hereinafter the "Equipment"). Full maintenance includes all parts, labor, and travel. We can also provide non-hardware related support on a time and material basis.
- b. All Toner/Ink. All supplies We provide are not for resale, and You agree to return to Us any supplies not used. We may charge You a monthly supply freight fee to cover Our costs of shipping supplies to You. Delivery of supplies above manufacturer's suggested yields for Your impression volume may result in increased charges.
- c. You agree that this Agreement includes managed print services ("MPS"). Customer Initials _____

Printers will be identified on Addendum A. In order to add a printer to this Agreement, You will provide Us a printer configuration page which includes the printer model, serial number and current print meter. All like models will be included in this Agreement. If We discover a printer that is not part of this Agreement, You agree to add the printer to this Agreement and begin paying the cost per page (or flat rate, if not networked) in effect from the current meter read. You will notify Us of any additional printers at Your site capable of using toner cartridges that We provide. In the event that a printer model is added, but the model is not a like model, You agree that We can add this printer at the current pricing levels in effect for that particular model.

- d. We will provide, at Your written request, semi-annual printouts of service histories on all Equipment covered by this Agreement to verify that no unit has fallen below the reliability standards specified in this Agreement.
- e. Your minimum monthly payment and overage amount, if any, are defined on page 1 of this Agreement. We may increase Your minimum monthly payment by no more than 5 percent per year, and Your overage amount by no more than 10 percent per year, effective on each anniversary date of the Agreement.
- f. This agreement includes FM Audit software licenses for the term of this Agreement. You agree that if You opt out of utilizing FM Audit You will register and submit monthly meter reads via the ComDoc website at my.comdoc.com.
- g. We provide a thirty (30) day warranty (from the date of install) on professional services performed during the implementation of Your Equipment. During the warranty period there will be no charge for additional onsite support. We will provide additional professional services and support, either in person or remotely, beyond the thirty (30) day warranty on a time and material basis.

Norman Watts

Nwatts@auburncc.org

(440) 358-8027

IT Resource Name

IT Resource Email

IT Resource Phone Number

- i. If You choose on-site installation, We will charge You \$ _____ for this service. _____ (Customer's Initials)
- j. You acknowledge that this Agreement includes the following software and/or other items and related maintenance and support for the terms indicated below.

<u>Description</u>	<u># of Months Included in Contract</u>
1) PaperCut MF Renewal	60
2) _____	_____
3) _____	_____
4) _____	_____

Any additional software not listed above or maintenance and support beyond the term indicated above are in addition to this Agreement. You will be billed for Software support at the then current rate that is beyond the initial number of months included above until you notify us of support cancellation. If software is included in this agreement, you agree to pay the Minimum Monthly Payment in Section 2 on page 1 of 3 even if the software has not been installed and/or the scope of work has not been completed. Any other professional services and analyst coverage in addition to an initial statement of work and install warranty will be provided on a billable time and material basis.

Customer Initials _____

Date _____

Amendment to ComDoc Document Management Agreement Prepared Exclusively for Equalis Group Participants

This Addendum amends and is made a part of that certain Document Management Agreement ("**Agreement**") between ComDoc and Auburn Vocational School District ("**Customer**") effective as of _____, 202____. Capitalized terms used herein but not defined herein shall have the same meaning given to them in the Agreement.

The following terms shall be added to the Agreement:

1. This Addendum is entered into pursuant to the pricing, terms, and conditions established in the Master Agreement between ComDoc, Inc. ("**ComDoc**") and The Cooperative Council of Governments ("**CCOG**"). CCOG negotiated favorable contract terms and conditions with ComDoc for Equalis Group Members; those terms are reflected in this Addendum and are available to Equalis Group Members. In all cases where the terms in this Agreement, as amended, and the terms in the Master Agreement are in conflict, the terms in this Agreement, as amended, shall control.
2. **Page 1, Section 3** of the Agreement. The fifth sentence in the Agreement on Page 1 in **Section 3** is hereby struck and replaced with the following: "You agree that after You sign, We may insert or correct any non-financial information missing on this Agreement, such as Your proper legal name."
3. **Page 2, Section 7** of the Agreement. The second and fourth sentences on page 2 in Section 7 are hereby struck and replaced with the following: "The written notice must be received at least 30 days prior to the expiration of this Agreement term. If ComDoc has not received written notice from You of Your intention to return the Equipment at Your expense, or if You do not return the Equipment after providing notice, this Agreement will automatically renew for succeeding month-to-month terms commencing at the expiration of the original term."
4. **Page 2, Section 10** of the Agreement. The language in the Agreement on Page 2 in **Section 10** is hereby struck and replaced with the following: "10. **Location of Equipment:** You will keep the Equipment at Your address as identified within this Agreement. You agree that the Equipment will not be moved from that address unless You get Our written permission in advance. If You exercise Your option to return the Equipment at the end of the term, You will immediately return the Equipment to Us in good condition to any ComDoc location in Ohio We designate. You will not be responsible for all expenses associated with crating, shipping, and insuring the shipment if You enter into a new document management agreement with Us upon the expiration of this Agreement. You will prepay all expenses of crating and shipping equipment that is returned and will properly insure the shipment upon expiration of this Agreement if You do not enter into a new document management agreement with Us upon the expiration of this Agreement for substantially similar equipment and services."
5. **Page 3, Section b** of the Agreement. The language in the Agreement on Page 3 in **Section b** is hereby struck and replaced with the following: "**b. All Toner/1nk.** All supplies We provide are not for resale, and You agree to return to Us any supplies not used. We will not charge You a supply freight fee each time We ship You supplies. Delivery of supplies above manufacturer's suggested yields for Your impression volume may result in increased charges."
6. **Page 3, Section e** of the Agreement. The language in the Agreement on Page 3 in **Section e** is hereby struck and replaced with the following: "**e. Escalators.** There will be no per-impression cost increases during the term of this Agreement, as renewed or extended. The per-impression prices quoted in this Agreement will remain the same during the term of the Agreement, as renewed or extended."

All other terms and conditions of the Agreement shall remain unchanged and in full force and effect. All handwritten, typed or "red-lined" additions and/or deletions on the Agreement are null and void and of no force or effect. The changes contained in this Addendum shall apply to only the Agreement to which it is incorporated and is not a precedent for future lease transactions.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum to the ComDoc Document Management Agreement on _____, 202____.

ComDoc, Inc.

(Legal Customer Name)

(Authorized Signature)

(Authorized Signature)

(Printed Name)

(Printed Name)

(Title)

(Title)

Non-Appropriation Addendum
To Document Management Agreement No. _____

BETWEEN
COMDOC
AND

Auburn Vocational School District

AS CUSTOMER

DATE OF DOCUMENT MANAGEMENT AGREEMENT: _____

The parties wish to amend the above-referenced Agreement by adding the following language:

You hereby represent and warrant to Us that: (a) You have been duly authorized by the Constitution and laws of the applicable jurisdiction and by a resolution of Your governing body to execute and deliver this Agreement and to carry out Your obligations hereunder; (b) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (c) this Agreement is in compliance with all laws applicable to You, including any debt limitations or limitations on interest rates or finance charges; (d) the Equipment will be used by You only for essential governmental or proprietary functions of You consistent with the scope of Your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and Your need for the Equipment is not expected to diminish during the term of this Agreement; (e) You have funds available to pay contracted payments until the end of Your current appropriation period, and You intend to request funds to make contracted payments in each appropriation period, from now until the end of the term of this Agreement; and (f) Your exact legal name is as set forth on page one of this Agreement.

If either sufficient funds are not appropriated to make contracted payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed, this Agreement shall terminate on, and You shall not be obligated to make contracted payments under the Agreement beyond, the last day of the then- current fiscal year for which funds have been appropriated. Upon such an event, You shall, no later than the end of the fiscal year for which contracted payments have been appropriated, deliver possession of the Equipment to Us. If You fail to deliver possession of the Equipment to Us, the termination shall nevertheless be effective but You shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of contracted payments thereafter coming due that is attributable to the number of days after the termination during which You fail to deliver possession and for any other loss suffered by Us as a result of Your failure to deliver possession as required. You shall notify Us in writing within seven days after Your failure to appropriate funds sufficient for the payment of the contracted payments or (to the extent required by applicable law) this Agreement is not renewed and attach evidence of such non-appropriation, but failure to provide such notice shall not operate to extend the Agreement term or result in any liability to You.

The parties wish to amend the above-referenced Agreement by restating the following language:

Sentence 6 in the last paragraph on page 1 is hereby amended and restated as follows: "You agree to all the terms and conditions shown on this Agreement to include pages 2 and 3, that those terms and conditions are a complete and exclusive statement of Our agreement and supersedes any purchase order, invoice, request for proposal or other related document and that they may be modified only by written agreement and not by course of performance."

Sentence 2 and 4 in the "Automatic Agreement Renewal" paragraph are hereby amended and restated as follows: "The written notice must be received at least 30 days prior to the expiration of this Agreement term." "If We have not received written notice from You of Your intention to return the Equipment at Your expense, or if You do not return the

Equipment after providing notice, this Agreement will automatically renew for succeeding month-to-month terms commencing at the expiration of the original term."

The "Indemnity" paragraph is hereby amended and restated as follows: "As between You and Us, and to the extent permitted by law and legally available funds, You shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that You shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after You have surrendered possession of the Equipment in accordance with the terms of the Agreement to Us or that arise directly from Our gross negligence or willful misconduct. This obligation will continue even after the termination of this Agreement."

Sentence 2 in the "Assignment" paragraph is hereby amended and restated as follows: "You agree that We may assign this Agreement without notice to or consent from You, and You waive any right You may have to such notice or consent."

Sentence 7 in the "Default" paragraph is hereby amended and restated as follows: If We refer this Agreement to an attorney for collection, You agree to pay, to the extent permitted by law and to the extent of legally available funds, Our reasonable costs of collections, including but not limited to attorney's fees and actual court costs."

Sentence 1 in the "Legal Venue" paragraph is hereby amended and restated as follows: "This Agreement and the respective rights and obligations of the parties shall be construed in accordance with and governed by the laws of the state where You are located."

Any provision in the Agreement requiring You to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

This Non-Appropriation Addendum is hereby made a part of and incorporated into the Document Management Agreement referred to above as of this _____ day of _____, 20_____.

(ComDoc)

(Customer)

By: _____

By: _____

Title: _____

Title: _____

ComDoc, Inc. - Schedule A

Order Nbr	Delivery Customer Name - Department	Address	City	Model	Serial	ID#	NOTES
1	Auburn Vocational School District - ANNEX - ACC	8167 Auburn Rd	Painesville	8170	TBD	TBD	
2	Auburn Vocational School District - Industrial Arts Building - ACC	8140 Auburn Rd	Painesville	8170	TBD	TBD	
3	Auburn Vocational School District - CC - High School Front Office	8140 Auburn Rd	Painesville	8170	TBD	TBD	
4	Auburn Vocational School District - CC - A WING Staff Lounge "Culinary"	8140 Auburn Rd	Painesville	8170	TBD	TBD	
5	Auburn Vocational School District - CC - Marketing Production Area	8140 Auburn Rd	Painesville	9070	TBD	TBD	
6	Auburn Vocational School District - CC - Hot Room - Online Academics	8140 Auburn Rd	Painesville	8170	TBD	TBD	
7	Auburn Vocational School District - CC - 18C - 18C Area	8140 Auburn Rd	Painesville	8170	TBD	TBD	
8	Auburn Vocational School District - CC D Wing Tech Office	8140 Auburn Rd	Painesville	8170	TBD	TBD	
9	Auburn Vocational School District - CC - 22C-25C	8140 Auburn Rd	Painesville	8170	TBD	TBD	
10	Auburn Vocational School District - Horticulture Building	10985 Girdled Rd	Painesville	8170	TBD	TBD	
11	Auburn Vocational School District - TLC - Admin Shared	8221 Auburn Rd	Painesville	8170	TBD	TBD	
12	Auburn Vocational School District - - TLC - GED Tech Learning	8221 Auburn Rd	Painesville	405	TBD	TBD	
	Auburn Vocational School District - CC - MBA Retained Unit	8140 Auburn Rd	Painesville	C8070	DQP140701	949621	Service and Supplies Only

Signature _____

Date _____



**MANAGED PRINT SERVICES
Addendum A**

MPS SQC V2021SFr8_5 - REL6

Customer: <u>Auburn Vocational School District</u>	Contract Term (In # of Months) <u>60</u>
Address: <u>8140 Auburn Rd</u>	
PO Box: _____	
City: <u>Painesville</u> State: <u>OH</u> Zip Code: <u>440779179</u>	MPS Manager: <u>Sean Betschman</u>
Primary Contact: <u>Ms. Blair Suttles</u>	Hardware Rep: <u>Andrew Peretic</u>
Phone: <u>4403588027</u>	Sales Manager: <u>Frank Vigliucci</u>
Email: <u>bsuttles@aubumcc.org</u>	How to handle Non Networked Printers: <u>Metered Local</u>
Customer Signature: _____	
Date: _____	

Make	FM Audit Model	EA Model	EA Item	Networked	Serial Number	Equip. ID #	Start B/W Pagecount	Start Color Pagecount	IP Address	Flat Rate (Non Networked)	Department (Location Remarks)	Special Toner? Can Not Be Blank (NO / MICR / OEM)
1	HP	HPM182NW	HPM182NW	M182NW	Y	VNB3K16494	914063	680	1 068	10.30.128.229	Maintenance/FL 1 / C WING	NO
2	HP	HP HPLJ2035	HPLJ2035	H2035	Y	CNB0808702	870198	14,100			Adult Services	Supplies Only
3	HP	HP HPLJP2055	HPLJP2055	HP2055N	Y	CNB1749433	870199	24,870		10.30.128.235	Guidance	Supplies Only
4	HP	HP HPLJM451	HPLJM451	HPCLJPROM451DW	Y	CNBH300938	870201	18,943	30,862	10.30.128.215	Sherry	NO
5	HP	HP HPLJM451	HPLJM451	HPCLJPROM451DW	Y	CNBH500523	870202	2,813	5,960	10.30.128.174	Resource Officer	NO
6	HP	HP HPLJP2015	HPLJP2015	HP 2015N	Y	CNBJS11294	870203	48,407		10.30.128.104	Industrial - Office	Supplies Only
7	HP	HP HPLJP2015	HPLJP2015	HP 2015N	Y	CNBJS24034	870204	113,269		10.30.128.234	Interactive Tech	Supplies Only
8	HP	HP HPLJP2015	HPLJP2015	HP 2015N	Y	CNBJS86345	870205	26,064		10.30.128.22	Cafeteria	Supplies Only
9	HP	HP HPCP2025	HPCP2025	MODEL H1Z25	Y	CNGS201825	870207	24,815	43,846	10.30.128.136	Culinary Arts Classroom	Supplies Only
10	HP	HP HPCP2025	HPCP2025	MODEL H1Z25	Y	CNGS429414	865454	16,457	45,454	10.30.128.231	Pearson	Supplies Only
11	HP	HP HPCP2025	HPCP2025	MODEL H1Z25	Y	CNGS441164	865455	10,191	73,155	10.30.128.237	Hot Workrm	Supplies Only
12	HP	HP HPCP2025	HPCP2025	MODEL H1Z25	Y	CNGS481227	865457	12,777	25,546	10.30.128.97	PBIS	Supplies Only
13	HP	HP HPLJ1320	HPLJ1320	HP1320N	Y	CNHCS041RG	865458	15,000			Adult Services Director	Supplies Only
14	HP	HP HPLJEM553DN	HPCLJEM553DN	HPCLJEM553DN	Y	JPBCJ180JM	870928	388	2,502		Dawn PR Marketing	NO
15	HP	HP HPLJM451	HPLJM451	CE956A	Y	JPBDQ05682	838197	4,100	8,800		PRINCIPAL - DEE -	NO
16	HP	HP HPLJPROM479	HPCLJPROM479	W1A80A#BGJ	Y	MXBCM7T4CC	922566	293	3,779		HS Office - Overflow Color Unit	NO
17	HP	HP HPLJPROM404	HPCLJPROM404	W1A52A#BGJ	Y	PHBC120848	893331	4,309		10.30.128.199	Criminal Justice	NO
18	HP	HP HPLJ4200	HPLJ4200	H4200DN-R	Y	USBNL26741	871023	82,476		10.30.128.230	ACCOUNTING	Supplies Only
19	HP	HP HPLJ4000	HPLJ4000	HP 4000TN	Y	USMB211998	870929				LPN Office	Supplies Only
20	HP	HPCLJPROM477FDN	HPCLJPROM477FDN	CF378A#BGJ	Y	VNBKL66CXM	910667	5,711	6,838	10.30.128.25	Auburn Reception Desk	NO
21	HP	HP HPLJPROM127	HPLJPROM127	HPCLJPROM127FN	Y	CNB9G8P8FX	910673	1,685		10.30.128.232	Lori/Jeff Printer	NO

**Auburn
Career Center**



Attachment Item #28E

Consent Agenda:

*Training Agreement with
Ohio Ambulance Solutions*



Training Agreement

This Training Agreement (“Agreement”) is entered into by and between the Auburn Vocational School District Board of Education (“Auburn”), which operates the Auburn Career Center, and Ohio Ambulance Solutions, LLC (“OAS”) located at 26420 Lakeland Boulevard, Cleveland, OH 44132 for OAS’s usage of Auburn’s facility and equipment.

A. General Information

Specifically, the Parties agree that Auburn is to provide on a mutually agreeable date in June the use of Auburn’s cones and its parking lot located on the northwest side of its campus at 8140 Auburn Road, Concord Township, OH 44077 for OAS to complete their Emergency Vehicle Operator Course training (Training) for OAS employees.

The cost for the use of Auburn’s equipment and facility is \$65 per hour that OAS is onsite as described in (C)(1) below.

B. Responsibilities of Auburn Career Center

1. Auburn is to provide cones for the Training and the use of its northwest parking lot (a.k.a. the student parking lot)
2. Sean Davis, Auburn’s Director of Public Safety Education, or his designee, is to provide oversight of the Training.

C. Responsibilities of OAS

1. OAS is to check in with the Auburn receptionist when they arrive and when they leave to establish the total time for usage of Auburn’s parking lot and equipment.
2. OAS assumes all liability associated with this Training.

D. Terms of Agreement

Termination. Before the Training commences, either party may terminate this Agreement by providing written or verbal notice to the other party.

Entire Agreement. This Agreement and any appendices, exhibits, or attachment hereto, as amended from time to time in accordance with this Agreement contains the entire agreement of the Parties and supersedes all prior agreements and understandings, whether written or otherwise between Auburn and OAS relating to the subject matter hereof. No representations, inducements, promises, or agreements, oral or otherwise, which are not contained herein, shall be of any force or effect.

(Continued)

D. Terms of Agreement (continued)

Assignment. This Agreement is not assignable in whole or in part by either party but is binding on any corporate successor of either party.

Governing Law. This Agreement shall be interpreted and governed by the laws of the State of Ohio and all disputes arising therefrom shall be subject to the sole jurisdiction of the courts of the State of Ohio.

Amendments. Amendments to this Agreement, including modifications of any of the terms and conditions herein, shall be effective only upon written consent signed respectively by authorized representatives of Auburn and OAS, both of whom shall be individuals designated as having the authority to bind Auburn and OAS, respectively, in contract.

IN WITNESS WHEREOF, the parties execute this Agreement by a person who warrants that they have the authority to execute this agreement.

FOR: OHIO AMBULANCE SOLUTIONS, LLC:

Signature

Date

Printed Name

Title

FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

Brian Bontempo, Superintendent (official capacity only)*

Date

Sherry Williamson, Treasurer (official capacity only)*

Date

*This Agreement has no legal effect absent Board action

**Auburn
Career Center**



Attachment Item #28F

Consent Agenda:

*Ohio Talent Development
Network MOU*

**Ohio Talent Development Network
MEMORANDUM OF UNDERSTANDING**

1.0 OBJECTIVES AND SERVICES

1.1 Overview

The Ohio Talent Development Network (OTDN) is a state-wide workforce development system facilitated through Ohio Technical Centers, Public Two-Year Colleges and Universities that utilizes a variety of “Best In Class” national and international vendors to provide top notch talent development services to employers and individuals, at an affordable price.

The Ohio Talent Development Network Resource Center will be referred to as the “Resource Center”. The Resource Center serves as the conduit through which a variety of broad workforce development initiatives are delivered to reduce the gap between workforce skills and employer needs and to ultimately increase the competitive edge for schools participating in the program. The Resource Center located at Lorain County Community College (LCCC) coordinates the program by negotiating state-wide group contracts, providing business and technical support, supplying consolidated invoicing and offering professional development opportunities. LCCC has contracted with a number of service providers for job profiling, consultation, performance management, background screening, job matching, assessment, and certifications to achieve that objective.

The Ohio Department of Higher Education has designated LCCC and the Ohio Talent Development Network Resource Center as the ACT WorkKeys and National Career Readiness Certificate Master Site. One of the additional services provided by the OTDN is Multi-Vendor Services and the terms and conditions under which those services are to be provided through LCCC are defined in this Agreement.

2.0 DEFINITIONS

2.1 OTDN Services: The set of services provided by the vendors through the Resource Center to member schools using OTDN products and services, including: job profiling, job matching, consultation, performance management, background screening, online training, assessment, certification, and others available as part of the OTDN utility.

2.2 Multi-Vendor Package: The set of services provided by: PSI-PAN-Talogy, Ramsay Corporation, Shl, Sterling Talent Solutions, and Pearson VUE. **Levels IA, IB and IIA Memberships** authorize the school to administer these products.

2.3 Assessment Technology Group (ATG), Certiport, Nocti Business Solutions, Tooling U - SME, Vocational Research Institute (VRI), and Manufacturing Skill Standards Council (MSSC): are included in renewal of all membership levels.

3.0 TERM AND RENEWALS

This Agreement commences on date of contract signature and will expire on June 30th, 2023 or as mutually agreed upon by both parties. This agreement supersedes any prior MOU’s.

4.0 LCCC OBLIGATIONS

LCCC has entered into agreements to establish the OTDN program for members of the Ohio Talent Development Network and will provide to Recipient schools those services available generally to schools participating in the OTDN Program as outlined below. As used in this paragraph, where a responsibility or obligation is the responsibility or obligation of an OTDN Center, such responsibility shall be the **responsibility of the Recipient School**. All services provided are contingent upon the provision of such services to LCCC by its vendors. These services may change or be modified in the best interest of OTDN and the participating members.

5.0 RECIPIENT SCHOOL RESPONSIBILITIES

5.1 Service Provider Contracts

In order to obtain access and licensing for some products and services each OTDN School will be required to contract with individual vendors for site specific licensing or approval beyond contracts entered into between the vendor and the Resource Center. Compliance with the terms of these vendors is an expressed condition of this agreement.

5.2 Special Accommodations

The physical facilities of OTDN Centers located at the Recipient schools will at all times conform to the requirements specified in the respective vendor guidelines. Recipient School acknowledges that it will be solely responsible for determining and providing special accommodations to candidates at OTDN Centers located in its facilities.

5.3 Exclusivity

Recipient School agrees and acknowledges that it will not retain any third party for the administration/delivery of OTDN Services and shall look to LCCC as its sole and exclusive provider of such services for and during the term of this Agreement.

6.0 FEES

The following provisions shall apply to all fees paid by Recipient School to LCCC.

6.1 Invoicing and Payment

LCCC shall submit, on a monthly basis, invoices for all fees, expenses and other items owed by Recipient School pursuant to this Agreement. Invoiced amounts shall be due and payable within thirty (30) days from the date of invoice. Any balance on an invoice not paid when due shall bear interest at the rate of ten percent 10% per annum. Failure to pay an invoice when due shall be grounds for LCCC to terminate this Agreement and terminate the provision of OTDN Services.

6.2 Direct Provider Charges

Except as required of Recipient School herein, LCCC may contract with vendors for all necessary materials and services to be provided to OTDN Centers, including technical support agreements. Unless prior approval is granted by LCCC, LCCC shall not be responsible for direct charges incurred by any Recipient School or OTDN Center which requests additional materials or services from any vendor beyond those negotiated by LCCC.

6.3 Membership Fee

Recipient School shall submit the appropriate membership fee to the Resource Center upon receipt of invoice. The membership fee is not refundable.

6.4 Addition of Vendors

If more vendors are added to the OTDN Program during the year, as approved by the Advisory Committee, an increase in the membership fee may be necessary to cover the expense of the annual vendor license agreement(s).

7.0 OWNERSHIP

Recipient School acknowledges that the vendors own and hold all proprietary rights, including copyright, trade secret, and patent in confidential business and technical information, documentation, software including third party software or dongles licensed to LCCC, procedures, manuals and know-how used to deliver and provide OTDN services and any enhancements or revisions thereto as well as any confidential business and technical information of LCCC, or the contractors. Recipient School shall use LCCC, and contractor owned materials only as intended by this Agreement. Recipient understands and agrees that no rights in the contractor owned materials are granted to it other than as set forth in the Agreement with each vendor.

8.0 TERMINATION

8.1 Grounds for Termination by LCCC

LCCC may immediately terminate this Agreement for the failure of Recipient School to pay these or other expenses pursuant to this Agreement when due, or the default of Recipient School in performing any of its obligations under this Agreement as outlined in agreements with the vendors.

LCCC may also immediately terminate this agreement for a failure to perform to expected levels of service provision as defined by LCCC (Resource Center). Service expectations are generally defined as generation of revenue to a sufficient degree recuperating the cost of the resources allocated to the recipient institution. At termination, LCCC may remove programmatic resources allocated to recipient institution and move these to another recipient institution including but not limited to computer terminals, software, marketing and training materials, and signage.

9.0 NOTICES

Any notices or other communications required or which may be given by either party to any other party under this Agreement shall be in writing and may be sent by fax, however, the originals shall be sent either by overnight courier, with verified receipt, or by registered or certified mail postage prepaid and addressed to and at the address stated or such other address as the parties may subsequently designate to each other by notice given in accordance with this section. Such notice shall be deemed to be sufficiently given when the receiving party receives the original.

For LCCC:

Ohio Talent Development Network Resource Center
Lorain County Community College
Elyria, Ohio 44035
Fax: 440-366-4639
Email: ohiotalent@lorainccc.edu

For Recipient School:

RECIPIENT SCHOOL

By: _____
Director Signature

Name: _____

Title: _____

Date: _____

LORAIN COUNTY COMMUNITY COLLEGE

By: _____

Name: Jonathan Volpe

Title: Vice President Administrative Services/Treasurer

Date: _____

CC: Ohio Talent Development Network Resource Center

**Auburn
Career Center**



Attachment Item #28G

Consent Agenda:

ACEWARE Systems, Inc.

*Support and Maintenance
Agreement*



ACEware Systems, Inc.

Support and Maintenance Agreement (SMA)

\$6,012.80

This agreement between ACEware Systems, Inc. (the Service Provider) and Auburn Career Center (the Customer) remains in effect July 1, 2022 to June 30, 2023. At the conclusion of the Agreement period, Service Provider will send a renewal notice and invoice to the Customer. The Customer may elect to renew the SMA or decline and receive service on a per call basis at the hourly rate in effect for that calendar year. Software upgrades are not available without a current SMA.

Definitions

Service Provider: ACEware Systems, Inc.

Customer: A single unit/department with a single point of contact to coordinate and communicate the needs of their unit/department with ACEware. *(Note: If your institution/organization shares a single instance of Student Manager/ACEweb with multiple departments/programs, please contact ACEware to discuss support options.)*

SMA: Support and Maintenance Agreement

Technical Support: Guidance, advice and/or direction directly related to ACEware Systems software provided to the Customer by an assigned ACEware Technician.

Keeper of the Flame: The point of contact designated to communicate with the assigned ACEware Technician on behalf of the organization.

The authorized Keeper of the Flame for the Customer is:

Name (first and last)

Phone

Email

SMA Inclusions:

As part of this SMA, the staff at ACEware Systems, Inc. remain available to answer any and all questions related to the ACEware product(s) purchased by the Customer. In addition, this SMA provides the Customer:

- A dedicated ACEware Technician responsible for providing technical support to the Customer.
- Email and toll-free telephone support.
- Complimentary upgrades to the Customer's version of Student Manager.
- Access to the customers-only section of the Service Provider's web site, which provides online help resources and archived webinars.
- Scholarship funds for attendance of the annual ACEware Users' Conference. The amount of the scholarship is determined by the amount of the Customer's SMA. A listing of current scholarship values are attached to this SMA.)

SMA Exclusions:

The following situations are not covered under the SMA. However, services marked (**) are available as a fee-based option:

- Recovery of data resulting from:
 - Problems caused by allowing any software created by entities other than the Service Provider access to the Student Manager database files. **This type of damage may void the SMA unless prior authorization has been received from Service Provider.**
 - Hardware failure.
 - Improper backup procedures.
 - User error.

*Note: On a fee-based service, ACEware Systems will make every effort to recover data but is not able to guarantee success. (**)*

- Support for network connections, email server configuration, firewall configuration, user account creation or printer setup.
- Technical support for software created by entities other than the Service Provider
- Updating a customized screen or procedure. (**)
- Multiple installations of Student Manager or ACEweb; One installation of each is provided with purchase of the software.(**)
- Training of new staff members. Each Customer should have training processes in place. Additionally, the Customer may direct staff to the Service Provider's website, which contains resources that are specific to new users.(**).
- Preparing customized reports. When purchasing Student Manager, each new Customer is entitled to three (3) customized reports (**).

Remote Access to Customer System

For optimal service, the installation and use of screen sharing software such as Mikogo or GoToMeeting ® is recommended to allow a technician's computer to connect with your computer. If your unit/department cannot, or will not, allow use of this method of support, an additional 5% surcharge will be added to your support agreement. You will be contacted to discuss this issue before the surcharge is applied.

Customization

Service Provider offers customization services on a fee basis. Software programs are designed to accommodate customized procedures created by ACEware Systems without voiding your Support and Maintenance Agreement. Customized procedures may increase the cost of the SMA, and are only guaranteed with the current version of the software. Contact your ACEware technician for a quote on a custom project.

By signing this *Agreement*, the Customer acknowledges that they have read, understand and agree to the conditions and are authorized to execute this agreement on behalf of the organization.

ACEware Systems, Inc.

Auburn Career Center



06/02/2022

By: Sharon Brookshire Date
Vice President, Operations

By: Customer's Authorized Representative Date

Please print name and title below:
